

Name: _____ Mailing Address: _____
Email: _____
Phone Number: _____ Library Card #: _____

The Saugerties Public Library lends our Binocular Kit out to only Town of Saugerties patrons with library accounts in good standing. Patron must be 18 years or older, with a verified mailing address. The loan period is 3 weeks, with no renewals.

Binocular Kit Loan Procedure

- Patron and Staff member must verify the equipment is in working order and all parts are present at time of check out.
- Sign the Binocular Kit Loan Agreement.

Binocular Kit Return Procedure

- Please return the Binocular Kit to the Children’s Desk inside the Saugerties Public Library only.
- PLEASE DO NOT RETURN IN THE BOOK DROP or to any other library.
- Staff member must verify the equipment is in working order and all parts are present at time of check in.

Fines and Liability

- The Binocular, book, and accompanying equipment remain the property of the Saugerties Public Library.
- The borrower is responsible to protect the equipment from damage and loss throughout the loan period.
- The fines for an overdue Binocular Kit will be \$1.00 per day the library is open for the first two weeks. After that, the full replacement cost will be applied to the patron record.
- There is a late fine cap of \$5.00, which will be applied in addition to other costs and fees if the items are not returned.
- The Binocular Kit is subject to a replacement cost if items are:
 - Returned with damaged or missing components that render it wholly or partially inoperable.
 - Not returned by 2 weeks beyond the loan period.
 - Returned in the Book Drop or to another library/
- **If the Binoculars or the book are stolen, lost, or damaged, the borrower/user is fully responsible for this replacement (Binoculars: \$69.99; Book: \$20.95; Case: \$5.00)**
- The borrower’s/user’s library account will be blocked until all assessed replacement costs are paid.

By signing, I certify that I have read and agree to the terms and conditions outlined above. I understand that I remain liable for any damage caused to this iPad and/or its accessories, even after the initial check-in, until such a time a thorough inspection can be performed by staff.

Borrower’s Signature: _____ Date: _____

Staff Initials: _____

The Library Director reserves the right to limit or restrict library equipment usage.