

Roku Loan Agreement

Name: _____

Mailing Address: _____

eMail: _____

Phone Number: (____) _____ - _____

TERMS & CONDITIONS

The Saugerties Public Library (SPL) lends Roku devices only to Town of Saugerties patrons with library accounts in good standing. In order to borrow a Roku, a patron must be 18 years or older, with a verified mailing address located within the Town. The loan period is 2 weeks, with the option to renew one time for an additional 2 weeks from the date of renewal if there are no holds on the Roku.

Roku Loan Procedure

- Patron and Staff member will verify the equipment is in working order and all parts are present at time of check out.
- Patron will sign this Roku Loan Agreement.

Roku Return Procedure

- Return Roku to the Information Desk inside the SPL only.
- PLEASE DO NOT RETURN IN THE BOOK DROP or to any other library.
- Staff member verifies the equipment is in working order and all parts are present at time of check in.

Fines and Liability

- The Roku and accompanying equipment remain the property of SPL.
- The borrower is responsible to protect the device against damage and loss throughout the loan period.
- The fines for an overdue Roku are \$1.00 per days the library is open for the first 2 weeks. After that, the full replacement cost will be applied to the patron record.
- There is a late fee cap of \$12, which will be applied in addition to other costs and fees if the Roku is not returned.
- Roku devices are subject to a replacement cost if the device is:
 - Returned with damaged or missing components that render the Roku wholly or partially inoperable.
 - Not returned by 2 weeks beyond the loan period.
 - Returned in the Book Drop or returned to another library.
- Patron's library account will be blocked until all assessed replacement costs are paid.

By signing, I certify that I have read and agree to the terms and conditions outlined above.

Signature: _____ Date: _____