Saugerties Public Library
Children’s Librarian / Programmer

The Saugerties Public Library, in Ulster County, is seeking a dynamic and innovative Children’s Librarian / Programmer for a full time position. This position is for a 35 hour work week, Monday through Friday, or Saturdays for special events. An MLS or MSIS is preferred. Experience in education, theater or event production are also appropriate for this position.

**Responsibilities:**

- Provides direct assistance to patrons of all ages seeking information, guidance, and reader’s advisory
- Requires a good knowledge of children’s literature and an understanding of early literacy concepts
- Performs Collection Development for the children and juvenile sections
- Must be able to create and execute engaging programs for children aged 0-12 including the Summer Reading Program
- Assigns and reviews the work of subordinates
- Enforces library rules and regulations to maintain a calm and pleasant room atmosphere
- Prepares and posts publicity related to program offerings
- Conducts school visits to promote Library services and programs
- Maintains youth services statistics
- Attends meetings, workshops, and conferences as requested
- Must possess excellent communication skills to successfully engage with children, teens and adults of various age levels and ethnicities

**Qualifications:** A Master’s degree in Information Science / Library Science, or a Bachelor’s degree, or graduation from high school with 4 years of library experience. This is a Civil Service Competitive position, and will be filled on a provisional basis pending the results of a Civil Service examination.

Salary: $41,000 - $47,500 depending on experience and Civil Service qualifications

The Saugerties Public Library offers New York State Retirement, health insurance, vacation, sick, holiday and personal days.

Résumé review begins immediately.
Interested candidates please email your résumé, cover letter and three professional references to the Library Director, Jennifer Russell, at director@saugertiespubliclibrary.org