

Saugerties Public Library Board Agenda
October 8, 2026
5:30 pm Social Time and 6pm Meeting

Roll Call

Public Comment

Signing Oath of Office, Conflict of Interest, Ethics Statement Forms

Old Business:

1. Budget and Election Results
2. Goodbye to outgoing Trustee

New Business:

1. Nominating Committee
2. Search Committee
3. Banned Books Week (October 4 - 10, 2026)
4. National Friends of Libraries Week (October 18 - 24, 2026)

Secretary's Report

Treasurer's Report

Pay Bills

Interim Director's Report:

Ambassador's Report:

Committee Reports:

1. Finance
2. Personnel/Policy
3. Facilities
4. Outreach

Next meeting - November 12, 2026

**Saugerties Public Library
Regular Board Meeting
Date: September 10, 2026**

Present: Trustees Timothy Scott, Charlotte Herscher, Valentina Kielland, Rebecca Lang, Kerry McQuaide, Ken Goldberg, Alice Graves, Teresa Giordano, Erin Poll, Paul Van Benschoten

Absent: Yosefa Karchmar

Staff: Director Jennifer Russell, Liz Mendoza -Library Assistant

Public Attendees: Bill Barr (Town Board Liaison), Ray Rebholz, Ed Himberger

Meeting called to order at 6:00 PM by President Tim Scott

Public Comment:

Ed Himberger-running for the SPL board. Gave a brief synopsis of his work and use of libraries. Professionally known as Ed Gerard.

Bill Barr- Tomorrow there will be a ceremony for 9/11 at 6:00. 9/14 Melissa Everett will be hosting an event at the Local regarding the electrical grid. Solar up now NY: passed in senate and assembly in NY. Plug in solar. Saugerties is hoping to join a stakeholders group to work on this. River keepers are writing a letter to DEC to work on leaching from landfills into the river. 10/16 Chamber of commerce is having the barking around Saugerties Auction.

Friends of Library: Ray Rebholz: 9/21 at 7:00pm is the next meeting. 11/4th is wine and cheese at total tennis. There will be no murder mystery. Ed Moran will be talking about the revolution in Saugerties. The friends will miss Jen. Thank you for your service.

Old Business:

New Business: none

1. Introducing Liz Mendoza: Temporary director position. She worked in TX at a variety of libraries. She was hired here in May. She enjoys working in the many aspects of the library.

2. Nominating Committee: Alice and Yosefa. The vote is next Tuesday. The annual meeting is in October. The new folks join and people leave if they are departing. We need to sign all of the paperwork. That is when we vote for the executive committee and the chair assignments. We will most likely vote via paper.

3. Advertising for Director position: Ads have been put on various sites including the MHLS bulletin, which needs to be placed weekly. Placed on Reforma for 30 days. We've placed it on the Black librarians caucus and NiLine.

4. Director's search: There have been several folks that responded. The Personnel committee, Tiffany, and Ken are going through them. We looked at five resumes. Two are not qualified. We received another one today from a highly qualified candidate. Jen's last day is tomorrow and Liz will step in. The search committee will meet as needed. We will keep the board informed as things progress as necessary and appropriate. Ken has clarified that the Director 1 position is a civil service position. If there are 3 individuals on the list, you must pick one of them unless you

have an applicant in your community. There is no one on the list so we are free to look for and hire whoever we want as long as they meet civil service requirements. Before we tell the person we like, we should send it to the civil service to make sure we are satisfying their requirements. We want to select someone who can meet our needs and has the background to do that.

Erin wants to know what the board is looking for in a director. Kerry says competence. She wants the director to have strong expertise in how libraries run. It was mentioned that programs and such isn't really the area that we need to look at as the director delegates that. The director should know the legalities and the MHLS. Some feel the search committee is in charge of this, others feel like the interview is the way to really determine who the best choice is. Tim recommends if anyone has a topic that they think is important to consider in regards to the search, they should pass it along to the committee. In regards to having an employee on the committee, it is important. Alice is willing to join the committee. Jen recommends asking people how they'd deal with specific situations to see how they would handle it. The board is the final decision making body. It is recommended a slow to hire, fast to fire approach. Use a probationary period.

Secretary's Report:

MOTION: to approve

Motion by Tim and seconded by Ken to approve the minutes. All in favor.

Treasurer's Report:

MOTION: Bill was pretty standard. Motion to pay the bills in the amount of \$20,784.54 was made by Charlotte and seconded by Kerry.

All in favor.

Director's Report: Please see the report included in the Meeting Packet.

Programs: The Summer Reading Program continued with an Adult US History trivia contest (for the 250th) and two Dinosaur programs with large interactive fossil displays.

The Great Give Back: This is an opportunity for volunteers. In honor of the 250th, all of the Ulster and Dutchess county libraries will be participating in a Food Fight. From September 2nd to October 17th, we will be accepting non-perishable food donations. Along with all of the other libraries, we will tally up how many items we receive and compare our numbers with the Dutchess County libraries.

Tim mentioned that the gardens are looking great.

Ambassadors report:

Teresa: She was on a zoom regarding how libraries could use AI. She will share the link when she gets the link to the talk. She was also hoping we'd talk up the food fight. The community fridge can use some help as well. Tim wanted to add that he attended a meeting of a group of

folks who work in bookstores and libraries. They have some contacts in the authors against book bans group. The Governor needs to hear from “upstate” folks to apply pressure to pass The Freedom to Read Act. Kerry will check to see if there is a “one-click” email you can use to apply pressure. Teresa recommends seeing the documentary on book bans. Ed asked if Michelle Hinchey has been contacted about any of this.

Committee Reports:

Finance: See minutes attached.
They did not meet in August.

Next meeting: Sept 21st at 6:00

Personnel/Policy: See minutes attached.
Met on August 26th.

Policy:

- Updated community room form with clear guidelines.
- The Computer Use Policy and FOIL is a work in progress. There is contention about patron records not being foiled. Certain libraries in the area have used that interpretation to include video of patrons being in the library because that would be part of their record. People can keep their own records on the catalog of what they take out. There are also questions about paying for records as they need to be found and copied. The IRS asks if you are filing the request, how much are you willing to spend to get the information. If it exceeds your willingness to pay, do you still want to do so? There are some guides we can look at to help us solidify this. The committee is still working on this as it has lots of legalese.

Personnel:

We switched life insurance from MetLife to Hartford.

Next meeting: September 23rd at 6:15

Facilities: see minutes attached.

Met on August 18th.

Lights need some replacements.

Wifi still seems slow despite the change.

The back roof over the stairway is leaking. We’ve received an estimate from Superior Roof.

Paul met with Brigid regarding the front steps. She is working on some estimates because there are gaps and cracks.

Next meeting: September 15th at 6:00. This will need to be rescheduled due to the vote so TBD.

Outreach:

Met on August 24th.

Made an effort to work on bibloboard project. They are looking to highlight local musicians. This is an exciting opportunity for self-published writers. They wanted the gathering of aid agencies, they are going to make a poster at this time.

Next meeting: Sept 28th at 5:30

A motion to go into executive session to discuss a personnel issue at 7:12 was made by Tim and seconded by Paul. Exit session at 7:33 and seconded by Alice. All in favor.

Next meeting for the Board: Next meeting: October 8th, 2026

Bring food to share.

Motion to adjourn by Tim at 7:35 PM

Seconded by Alice

Passes unanimously.

Submitted by Rebecca Lang

Saugerties Public Library

General Fund Revenue and Expenditure Report

	<u>Jan - Sep 26</u>	<u>Jan - Sep 25</u>
Ordinary Income/Expense		
Income		
1001 · Real Property Taxes	770,986.00	707,326.00
2082 · Fees	7,941.28	7,242.41
2401 · Interest	20,713.84	18,169.95
2705 · Gifts & Donations		
2705.4 · Friends	5,540.00	18,269.00
2705.2 · General	25,195.00	1,000.00
Total 2705 · Gifts & Donations	30,735.00	19,269.00
3840 · New York State Aid	6,017.70	5,413.50
Total Income	836,393.82	757,420.86
Expense		
7410.1 · Salaries	301,308.08	285,847.05
7410.4 · Contractual Expenses		
.4.1 · Library Material		
.4.1.8 · Music	0.00	65.95
.4.1.7 · Streaming	5,364.53	5,227.93
.4.1.1 · DVD	2,451.25	1,774.78
.4.1.2 · Books		
4.1.2A · Adult Books	11,549.70	8,555.19
4.1.2J · Children's Books	8,676.29	3,975.87
Total .4.1.2 · Books	20,225.99	12,531.06
.4.1.3 · Subscriptions	4,091.95	2,069.44
.4.1.4 · Newspapers	1,829.00	1,842.00
.4.1.5 · Digital Materials	17,143.52	11,329.51
.4.1.6 · Audio Books	0.00	47.99
Total .4.1 · Library Material	51,106.24	34,888.66
.4.2 · Programs, Publicity, History		
.4.2.1 · Programs	16,248.97	12,175.05
.4.2.2 · Microfilm & Archives	0.00	2,785.00
.4.2.3 · Newsletter & Public Relations	3,989.99	3,728.07
Total .4.2 · Programs, Publicity, History	20,238.96	18,688.12
.4.3 · Operation of Building		
.4.3.1 · Utilities	24,791.12	19,665.67
.4.3.2 · Telephone	2,169.70	2,316.62
.4.3.3 · Insurance	19,779.50	18,553.65
.4.3.4 · Maintenance Service & Supplies	3,815.79	2,623.71
.4.3.5 · Lawn & Grounds	3,604.40	58.97
.4.3.6 · Building R&M	8,781.94	20,031.99
.4.3.7 · Snow Removal	2,375.00	1,900.00
.4.3.8 · Elevator	2,620.08	15,421.41
.4.3.9 · Geothermal	3,376.49	1,761.26
.4.3.12 · Internet	2,069.36	1,815.28
Total .4.3 · Operation of Building	73,383.38	84,148.56

Saugerties Public Library

General Fund Revenue and Expenditure Report

	<u>Jan - Sep 26</u>	<u>Jan - Sep 25</u>
.4.4 · Equipment R&M, Supplies		
.4.4.1 · Copier	4,062.65	3,683.21
.4.4.2 · Office Supplies	2,000.36	1,624.89
.4.4.4 · Postage	296.91	291.25
.4.4.6 · Equipment Purchases	3,461.99	27,535.78
.4.4.7 · Equipment R&M	269.39	2,723.75
Total .4.4 · Equipment R&M, Supplies	<u>10,091.30</u>	<u>35,858.88</u>
.4.5 · Automation, System Fees		
.4.5.1 · Automation & Online Services	8,350.12	3,971.01
.4.5.2 · MHLS Assessment Fees	15,937.29	15,022.62
Total .4.5 · Automation, System Fees	<u>24,287.41</u>	<u>18,993.63</u>
.4.6 · Professional Services		
.4.6.8 · Professional Memberships	1,825.00	975.00
.4.6.7 · Payroll Service Fees	2,446.61	2,085.97
.4.6.1 · Accounting	6,750.00	5,400.00
.4.6.3 · Board Expenses	375.77	0.00
.4.6.4 · Consulting & Legal Services	2,000.00	1,000.00
.4.6.5 · IT Maintenance Consultant	1,690.00	1,742.00
.4.6.6 · Staff Development	762.26	873.71
Total .4.6 · Professional Services	<u>15,849.64</u>	<u>12,076.68</u>
.4.7 · Election Expenses		
.4.7.1 · Election Inspectors	450.00	400.00
.4.7.2 · Election Expenses	169.20	169.20
Total .4.7 · Election Expenses	<u>619.20</u>	<u>569.20</u>
Total 7410.4 · Contractual Expenses	<u>195,576.13</u>	<u>205,223.73</u>
9010 · Employee Benefits		
.1 · Retirement	49,667.00	41,909.00
.2 · Social Security & Medicare	22,653.18	21,435.19
.3 · Workers Compensation	2,878.00	3,552.00
.4 · Disability	352.49	303.66
.5 · Medical & Dental Benefits	62,993.86	61,429.26
.6 · Life Insurance	196.37	213.04
Total 9010 · Employee Benefits	<u>138,740.90</u>	<u>128,842.15</u>
Total Expense	<u>635,625.11</u>	<u>619,912.93</u>
Net Ordinary Income	<u>200,768.71</u>	<u>137,507.93</u>
Net Income	<u><u>200,768.71</u></u>	<u><u>137,507.93</u></u>

Saugerties Public Library
General Fund Budget vs. Actual
January through September 2026

	<u>Jan - Sep 26</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense				
Income				
1001 · Real Property Taxes	770,986.00	770,986.00	0.00	100.0%
2082 · Fees	7,941.28	9,000.00	-1,058.72	88.24%
2401 · Interest	20,713.84	12,000.00	8,713.84	172.62%
2705 · Gifts & Donations				
2705.4 · Friends	5,540.00	6,000.00	-460.00	92.33%
2705.2 · General	25,195.00	13,000.00	12,195.00	193.81%
Total 2705 · Gifts & Donations	30,735.00	19,000.00	11,735.00	161.76%
3840 · New York State Aid	6,017.70	5,500.00	517.70	109.41%
3999 · Appropriated Fund Balance	0.00	25,377.24	-25,377.24	0.0%
Total Income	836,393.82	841,863.24	-5,469.42	99.35%
Expense				
7410.1 · Salaries	301,308.08	429,273.60	-127,965.52	70.19%
7410.4 · Contractual Expenses				
.4.1 · Library Material				
.4.1.7 · Streaming	5,364.53	9,000.00	-3,635.47	59.61%
.4.1.1 · DVD	2,451.25	2,500.00	-48.75	98.05%
.4.1.2 · Books				
4.1.2A · Adult Books	11,549.70	19,598.00	-8,048.30	58.93%
4.1.2J · Children's Books	8,676.29	8,000.00	676.29	108.45%
Total .4.1.2 · Books	20,225.99	27,598.00	-7,372.01	73.29%
.4.1.3 · Subscriptions	4,091.95	1,500.00	2,591.95	272.8%
.4.1.4 · Newspapers	1,829.00	2,500.00	-671.00	73.16%
.4.1.5 · Digital Materials	17,143.52	22,000.00	-4,856.48	77.93%
Total .4.1 · Library Material	51,106.24	65,098.00	-13,991.76	78.51%
.4.2 · Programs, Publicity, History				
.4.2.1 · Programs	16,248.97	7,000.00	9,248.97	232.13%
.4.2.3 · Newsletter & Public Relations	3,989.99	4,000.00	-10.01	99.75%
Total .4.2 · Programs, Publicity, History	20,238.96	11,000.00	9,238.96	183.99%
.4.3 · Operation of Building				
.4.3.1 · Utilities	24,791.12	28,000.00	-3,208.88	88.54%
.4.3.2 · Telephone	2,169.70	3,500.00	-1,330.30	61.99%
.4.3.3 · Insurance	19,779.50	30,000.00	-10,220.50	65.93%
.4.3.4 · Maintenance Service & Supplies	3,815.79	4,000.00	-184.21	95.4%
.4.3.5 · Lawn & Grounds	3,604.40	5,808.00	-2,203.60	62.06%
.4.3.6 · Building R&M	8,781.94	12,000.00	-3,218.06	73.18%
.4.3.7 · Snow Removal	2,375.00	2,000.00	375.00	118.75%
.4.3.8 · Elevator	2,620.08	4,000.00	-1,379.92	65.5%
.4.3.9 · Geothermal	3,376.49	10,000.00	-6,623.51	33.77%
.4.3.12 · Internet	2,069.36	2,650.00	-580.64	78.09%
Total .4.3 · Operation of Building	73,383.38	101,958.00	-28,574.62	71.97%
.4.4 · Equipment R&M, Supplies				
.4.4.1 · Copier	4,062.65	5,500.00	-1,437.35	73.87%

Saugerties Public Library
General Fund Budget vs. Actual
January through September 2026

	Jan - Sep 26	Budget	\$ Over Budget	% of Budget
.4.4.2 · Office Supplies	2,000.36	2,500.00	-499.64	80.01%
.4.4.4 · Postage	296.91	800.00	-503.09	37.11%
.4.4.6 · Equipment Purchases	3,461.99	8,000.00	-4,538.01	43.28%
.4.4.7 · Equipment R&M	269.39	5,000.00	-4,730.61	5.39%
Total .4.4 · Equipment R&M, Supplies	10,091.30	21,800.00	-11,708.70	46.29%
.4.5 · Automation, System Fees				
.4.5.1 · Automation & Online Services	8,350.12	4,000.00	4,350.12	208.75%
.4.5.2 · MHLS Assessment Fees	15,937.29	22,073.00	-6,135.71	72.2%
Total .4.5 · Automation, System Fees	24,287.41	26,073.00	-1,785.59	93.15%
.4.6 · Professional Services				
.4.6.8 · Professional Memberships	1,825.00	1,200.00	625.00	152.08%
.4.6.7 · Payroll Service Fees	2,446.61	3,000.00	-553.39	81.55%
.4.6.1 · Accounting	6,750.00	9,000.00	-2,250.00	75.0%
.4.6.3 · Board Expenses	375.77	300.00	75.77	125.26%
.4.6.4 · Consulting & Legal Services	2,000.00	2,000.00	0.00	100.0%
.4.6.5 · IT Maintenance Consultant	1,690.00	1,650.00	40.00	102.42%
.4.6.6 · Staff Development	762.26	400.00	362.26	190.57%
Total .4.6 · Professional Services	15,849.64	17,550.00	-1,700.36	90.31%
.4.7 · Election Expenses				
.4.7.1 · Election Inspectors	450.00	450.00	0.00	100.0%
.4.7.2 · Election Expenses	169.20	200.00	-30.80	84.6%
Total .4.7 · Election Expenses	619.20	650.00	-30.80	95.26%
Total 7410.4 · Contractual Expenses	195,576.13	244,129.00	-48,552.87	80.11%
9010 · Employee Benefits				
.1 · Retirement	49,667.00	49,950.00	-283.00	99.43%
.2 · Social Security & Medicare	22,653.18	31,320.00	-8,666.82	72.33%
.3 · Workers Compensation	2,878.00	4,700.00	-1,822.00	61.23%
.4 · Disability	352.49	350.00	2.49	100.71%
.5 · Medical & Dental Benefits	62,993.86	83,978.64	-20,984.78	75.01%
.6 · Life Insurance	196.37	470.00	-273.63	41.78%
Total 9010 · Employee Benefits	138,740.90	170,768.64	-32,027.74	81.25%
Total Expense	635,625.11	844,171.24	-208,546.13	75.3%
Net Ordinary Income	200,768.71	-2,308.00	203,076.71	-8,698.82%
Net Income	200,768.71	-2,308.00	203,076.71	-8,698.82%

Saugerties Public Library Abstract Check Register

M&T General Fund
Checking 6455

Type	Date	Num	Name	Memo	Amount
Check	09/02/2026		Paychex Garnishment		-60.55
Check	09/02/2026		Charter Communications - Internet	unreturned equipment charge	-600.00
Check	09/03/2026	EFT	NYS Emp Retire System		-618.12
Check	09/16/2026		Paychex Garnishment		-60.55
Check	09/30/2026	12027	Binnewater		-118.86
Check	09/30/2026	12028	Welsh Sanitation		-105.77
Check	09/30/2026	12029	Credit Card Payment Processing		-1,473.42
Check	09/30/2026	12030	Midwest Tape		-727.23
Check	09/30/2026	12031	WZ Accountants		-750.00
Check	09/30/2026	12032	Stewart's		-196.00
Check	09/30/2026	12033	Mid Hudson Library System		-3,655.91
Check	09/30/2026	12034	OverDrive Inc		-2,137.51
Check	09/30/2026	12035	Gale/Cengage Learning		-131.20
Check	09/30/2026	12036	Ingram Library Services		-340.01
Check	09/30/2026	12037	PC Smith & Son, Inc.		-28.99
Check	09/30/2026	12038	Amazon Capital Services	Invoice 1D9K-T149-14HW	-1,054.60
Check	09/30/2026	12039	Emma Parry		-100.00
Check	09/30/2026	12040	Emma Parry		-200.00
Check	09/30/2026	12041	Historic Huguenot Street		-150.00
Check	09/30/2026	12042	Susan Krawitz		-800.00
Check	09/30/2026	12043	Friends of SPL		-200.00
Check	09/30/2026	12044	Ancient Gardens & Design		-830.00
Check	09/30/2026	EFT	Central Hudson		-2,498.80
Check	09/30/2026	12045	Energy Management Technologies		-1,302.25
Check	09/30/2026	EFT	Paychex		-235.69
Check	09/30/2026	12046	DEMCO		-129.79
Check	09/30/2026	12047	Hudson Valley One		-34.20
Check	09/30/2026	12048	American Printing & Office Supplies		-191.71
Check	09/30/2026	12049	Village of Saugerties		-187.70
Check	09/30/2026	12050	National Business Technology	Invoice: 598654265	-399.10
Check	09/30/2026	12051	Whiteman Osterman & Hanna	Invoice: 894960	-500.00
Check	09/30/2026	12052	Archtop Fiber	Inv 10002621515	-406.23
Check	09/30/2026	12053	The Hartford		-2.40
Check	09/30/2026	12054	CDPHP	Invoice: 262550057806	-5,660.10
Check	09/30/2026	12055	National Business Technologies	Inv IN753392	-67.22
Check	09/30/2026		Paychex Garnishment		-60.45

Total M&T General
Fund Checking 6455

**M&T Capital Fund
Checking 6430**

Total M&T Capital Fund
Checking 6430

TOTAL

-26,014.36

Saugerties Public Library

Abstract

September 2026

	Num	Name	Memo	Amount
Ordinary Income/Expense				
Income				
2082 · Fees				
			Square income	417.82
Total 2082 · Fees				417.82
Total Income				417.82
Expense				
7410.1 · Salaries				
	09.03.26 PR			15,939.97
	09.17.26 PR			15,964.10
	09.30.26 PR			14,930.49
Total 7410.1 · Salaries				46,834.56
7410.4 · Contractual Expenses				
.4.1 · Library Material				
.4.1.7 · Streaming				
	12029	Credit Card Payment Processing		29.99
	12030	Midwest Tape	Hoopla #509499634	504.32
Total .4.1.7 · Streaming				534.31
.4.1.1 · DVD				
	12030	Midwest Tape	Inv 509378739	26.24
	12030	Midwest Tape	Inv 509424848	92.21
	12030	Midwest Tape	Inv 509441896	63.98
	12030	Midwest Tape	Inv 509475712	40.48
	12038	Amazon Capital Services	Invoice 1D9K-T149-14HW	7.97
Total .4.1.1 · DVD				230.88
.4.1.2 · Books				
4.1.2A · Adult Books				
	12035	Gale/Cengage Learning	Inv 999103534021	98.40
	12035	Gale/Cengage Learning	Inv 999103577805	32.80
	12036	Ingram Library Services		237.81
	12038	Amazon Capital Services	Invoice 1D9K-T149-14HW	205.00
Total 4.1.2A · Adult Books				574.01
4.1.2J · Children's Books				
	12036	Ingram Library Services		102.20
	12038	Amazon Capital Services	Invoice 1D9K-T149-14HW	574.69
Total 4.1.2J · Children's Books				676.89
Total .4.1.2 · Books				1,250.90
.4.1.3 · Subscriptions				
	12029	Credit Card Payment Processing		75.00
Total .4.1.3 · Subscriptions				75.00
.4.1.4 · Newspapers				
	12032	Stewart's		196.00

Saugerties Public Library

Abstract

September 2026

	Num	Name	Memo	Amount
Total .4.1.4 · Newspapers				196.00
.4.1.5 · Digital Materials				
	12034	OverDrive Inc		2,137.51
Total .4.1.5 · Digital Materials				2,137.51
Total .4.1 · Library Material				4,424.60
.4.2 · Programs, Publicity, History				
.4.2.1 · Programs				
	12029	Credit Card Payment Processing		125.00
	12038	Amazon Capital Services	Invoice 1D9K-T149-14HW	214.09
	12039	Emma Parry		100.00
	12040	Emma Parry	Carnegie	200.00
	12041	Historic Huguenot Street	Carnegie	150.00
	12042	Susan Krawitz		800.00
Total .4.2.1 · Programs				1,589.09
Total .4.2 · Programs, Publicity, History				1,589.09
.4.3 · Operation of Building				
.4.3.1 · Utilities				
	EFT	Central Hudson	EFT	2,498.80
	12049	Village of Saugerties		187.70
Total .4.3.1 · Utilities				2,686.50
.4.3.2 · Telephone				
	12052	Archtop Fiber	Inv 10002621515	206.24
Total .4.3.2 · Telephone				206.24
.4.3.4 · Maintenance Service & Supplies				
	12027	Binnewater		118.86
	12028	Welsh Sanitation		105.77
	12029	Credit Card Payment Processing		82.75
	12038	Amazon Capital Services	Invoice 1D9K-T149-14HW	23.23
Total .4.3.4 · Maintenance Service & Supplies				330.61
.4.3.5 · Lawn & Grounds				
	12037	PC Smith & Son, Inc.		28.99
	12044	Design		830.00
Total .4.3.5 · Lawn & Grounds				858.99
.4.3.6 · Building R&M				
	12029	Credit Card Payment Processing		506.42
Total .4.3.6 · Building R&M				506.42
.4.3.9 · Geothermal				
	12045	Energy Management Technologies		1,302.25
Total .4.3.9 · Geothermal				1,302.25
.4.3.12 · Internet				
	12052	Archtop Fiber	Inv 10002621515	199.99
Total .4.3.12 · Internet				199.99
Total .4.3 · Operation of Building				6,091.00

Saugerties Public Library

Abstract

September 2026

	Num	Name	Memo	Amount
.4.4 · Equipment R&M, Supplies				
.4.4.1 · Copier				
	12050	Technology	Invoice: 598654265	399.10
	12055	Technologies	Inv IN753392	67.22
Total .4.4.1 · Copier				466.32
.4.4.2 · Office Supplies				
	12038	Amazon Capital Services	Invoice 1D9K-T149-14HW	29.62
	12046	DEMCO		129.79
	12048	American Printing & Office Supplies		191.71
Total .4.4.2 · Office Supplies				351.12
.4.4.4 · Postage				
	12029	Credit Card Payment Processing		258.50
Total .4.4.4 · Postage				258.50
.4.4.6 · Equipment Purchases				
		Charter Communications - Internet	unreturned equipment charge	600.00
Total .4.4.6 · Equipment Purchases				600.00
Total .4.4 · Equipment R&M, Supplies				1,675.94
.4.5 · Automation, System Fees				
.4.5.1 · Automation & Online Services				
	12029	Credit Card Payment Processing		96.76
	12033	System		438.00
Total .4.5.1 · Automation & Online Services				534.76
.4.5.2 · MHLS Assessment Fees				
	12033	System	equipment passthru	3,217.91
Total .4.5.2 · MHLS Assessment Fees				3,217.91
Total .4.5 · Automation, System Fees				3,752.67
.4.6 · Professional Services				
.4.6.9 · Merchant Fees				
			Square income	14.32
Total .4.6.9 · Merchant Fees				14.32
.4.6.7 · Payroll Service Fees				
	EFT	Paychex		235.69
Total .4.6.7 · Payroll Service Fees				235.69
.4.6.1 · Accounting				
	12031	WZ Accountants		750.00
Total .4.6.1 · Accounting				750.00
.4.6.3 · Board Expenses				
	12029	Credit Card Payment Processing		299.00
Total .4.6.3 · Board Expenses				299.00
.4.6.4 · Consulting & Legal Services				
	12051	Hanna	Invoice: 894960	500.00
Total .4.6.4 · Consulting & Legal Services				500.00

Saugerties Public Library

Abstract

September 2026

	Num	Name	Memo	Amount
Total .4.6 · Professional Services				1,799.01
.4.7 · Election Expenses				
.4.7.2 · Election Expenses				
	12047	Hudson Valley One		34.20
Total .4.7.2 · Election Expenses				34.20
Total .4.7 · Election Expenses				34.20
Total 7410.4 · Contractual Expenses				19,366.51
9010 · Employee Benefits				
.2 · Social Security & Medicare				
	09.03.26 PR			1,197.56
	09.17.26 PR			1,199.41
	09.30.26 PR			1,135.03
Total .2 · Social Security & Medicare				3,532.00
.4 · Disability				
	09.03.26 PR			-17.50
	09.17.26 PR			-16.20
	09.30.26 PR			-16.77
Total .4 · Disability				-50.47
.5 · Medical & Dental Benefits				
	09.03.26 PR			-285.68
	09.17.26 PR			-285.68
	12054	CDPHP	Invoice: 262550057806	5,660.10
	09.30.26 PR			-285.68
Total .5 · Medical & Dental Benefits				4,803.06
.6 · Life Insurance				
	12053	The Hartford		2.40
Total .6 · Life Insurance				2.40
Total 9010 · Employee Benefits				8,286.99
Total Expense				74,488.06
Net Ordinary Income				-74,070.24
				-74,070.24

September Director's Report 2026

Technology: Liz M. worked remotely with Comprise to update the SAM server on our public computers and get them communicating with the print station again. Work is scheduled for work station 1 which has been giving us trouble.

Facilities: Liz M. has reached out to Rachel of Ancient Gardens to set a date to close down our gardens for the Winter.

Collection: Our Clerks Jane and Marie worked together on a major shelf shifting project, relocating the non-fiction DVDs and making more room for the growing fiction DVD collection.

We have received a mini grant from the Library of Local to be used in the purchase of disaster response items for our Library of Things.

Personnel: Our Director Search continues. The Black Caucus Job listing has been renewed for another 30 days. We have also posted the position on the NYLA job board.

Programs:

Adults:

We have added a weekly Yoga class to our list of offerings. This class is being hosted at no cost to us by Donathan Dedolph, who is working toward his Yoga Instructor Certification.

There were both an Author talk about Relationship Conflicts and a workshop on learning the skills to disagree better.

Children:

The library hosted a virtual author talk with Grammy award-winning musician Lucky Diaz, author of Paletero Man. This program was available in both Spanish and English.

The Great Give Back: The Giveback continues through October 17th. We are trailing Dutchess County by a pretty wide margin. Saugerties is one of only a few Ulster County libraries that have reported any donations.

Meetings:

UCLA –Remote meeting on September 15th

MHLS annual Meeting October 23rd--Registration Deadline Oct 16th

Policy & Personnel Committee Minutes

9/23/26

Location: Saugerties Public Library
Time: 6:20 pm

Present: Scott (Chair), Kielland, Lang, Poll, Mendoza (Interim Director), Pacuk (Teen Librarian)

Policy

1. Reconsider language within the Safe Child Policy to allow a child to be monitored by a 16 year old (currently 18).

Personnel

1. On September 8, the Saugerties Police were summoned in response to an incident outside of the library (please see the incident report filed by then-Director Jennifer Russell). Jennifer decided to ban six individuals (four teenagers, one adult, and a seven year old), for a total of six months altogether. Officer Martinez of the SPD communicated that decision to those individuals.
 - We reviewed video footage captured of this incident by outside security cameras. As described within the report, Jennifer approached one of the teens who immediately began waving a cellphone around. Minutes later, the teens parents/guardians arrived. An adult male demanding to see the director then got into Jennifer's face and acted in an aggressive manner which caused police to become involved.
 - We have concluded that Jennifer should not have approached the teenager. Considering we can only go off what transpired outside, we recommend that the six month ban be lifted for all except the adult male.
2. Christine Pacuk (Teen Librarian), was present for a portion of the meeting. She was asked about teen behavior in general. Informed us that a de-escalation training which staff took part in had been dropped about two years ago. The board was not aware of this.
3. In the past, Jennifer had suggested hiring a social worker or similar to handle wayward teens or others. The Board had declined to allow her to do so at that time. Before her departure in September, she was again adamant that we do so and suggested her original suggestion was rather a "cry for help." Perhaps we wait for a permanent director to be named.

Next Steps:

1. Liz will attempt to contact Officer Martinez to see exactly what he communicated to the individuals and how to contact them.
2. Erin will begin drafting a letter to be sent to the individuals who were banned. This letter will let them know that the ban has been reversed and must be approved by a majority of the Board.
3. Recommend that the de-escalation training be reimplemented ASAP.

Meeting adjourned: 7:30pm

Next Meeting: TBD

Saugerties Public Library
@Finance Committee

Date: 9/21/2026

Time: 6:00 p.m.

Committee Members Attending:

Charlotte Herscher

Ken Goldberg

Paul Van Benschoten

Tim Scott

Staff Attending:

Liz Mendoza

Discussion/Agenda Items:

- We discussed the transition to a new Treasurer and President, and did an overview of our accounts and the processes.
- Our six month bond is maturing on 10/9/2026, the day after our next meeting. The new Treasurer and President will have to decide what to do with that right away. Charlotte will email Shane to ask about new rates and cc Tim, Ken and Paul.
- Ken has been looking into construction grants with MHLS. There is more money available this year and fewer libraries applied. It is an unusual opportunity to get extra funding, which could potentially go to upgrade our elevator.
- Tech support. This is an ongoing discussion since MHLS is raising their rates. Computer Guys is significantly more expensive, and it seems to make more sense to stay with MHLS for the immediate future. Ken to find out when the new MHLS contract will be due.
- Lighting. We need to spend about \$1,500 on lighting. We still have money left in the Equipment R&M and Building R&M budget lines so Paul will go ahead and order the lighting.

Corresponding Recommendation, Action Items (motions), or No Further Action:

Next meeting:

To be determined by the new finance committee and treasurer

2026

[illegible][illegible]

Saugerties Public Library
2025-2026 Statistics Compared

	Jan '25	Jan '26	Feb '25	Feb '26	March '25	March '26	April '25	April '26	May '25	May '26	June '25	June '26	July '25	July '26
Circulation														
Adult	2,318	2,435	2,122	2,131	2,251	2,424	2,202	2,306	2,240	2,224	2,102	2,450	2,544	2,793
Adult renewals	1,035	988	999	953	1,145	1,149	992	1,100	1,038	1,156	1,024	955	1,024	1,224
Juvenile	2,095	1,854	1,783	1,595	1,726	1,857	1,736	1,676	1,632	1,661	1,767	1,858	2,326	2,525
Juvenile renewals	814	847	1,038	862	1,032	1,006	915	1,063	904	964	951	825	1,147	1,140
Teen	107	128	97	144	70	118	85	161	132	118	125	143	184	191
Teen renewals	58	80	41	84	41	96	44	81	43	80	58	90	83	113
Total Circulation	6,427	6,332	6,080	5,769	6,265	6,650	5,974	6,387	5,989	6,203	6,027	6,321	7,308	7,986
		-1%		-5%		6%		7%		4%		5%		9%
Holds Filled														
Adults	979	1,042	861	909	934	1,110	928	1,026	967	1,025	980	1,013	1,129	1,131
Juvenile	547	516	370	537	468	596	423	539	375	483	355	415	357	461
Teen	54	57	42	75	43	62	64	81	78	59	60	83	73	82
ILL received	2	4	2	1	3	1	2	0	4	0	1	0	2	0
ILL loaned	1	0	2	0	1	2	0	0	0	0	0	0	0	0
Total Holds	1,583	1,619	1,277	1,522	1,449	1,771	1,417	1,646	1,424	1,567	1,396	1,511	1,561	1,674
		2%		19%		22%		16%		10%		8%		7%
Questions Answered														
Adult	742	712	718	804	793	927	843	864	744	766	840	847	1,014	936
Children's	163	155	145	127	128	143	136	177	136	156	161	161	179	213
Total Questions	905	867	863	931	921	1,070	979	1,041	880	922	1,001	1,008	1,193	1,149
		-4%		8%		16%		6%		5%		1%		-4%
Programs														
Adult	24	26	24	32	33	36	34	31	31	25	26	24	24	21
Teen	22	17	19	17	20	17	20	18	13	9	19	16	20	22
Children's	26	23	29	23	30	24	31	25	28	24	29	26	44	41
Total Programs	72	66	72	72	83	77	85	74	72	58	74	66	88	84
		-8%		0%		-7%		-13%		-19%		-11%		-5%
Program Attendance														
Adult	228	292	226	338	552	713	529	633	566	939	262	240	196	204
Teen	137	157	129	151	147	164	123	158	87	87	298	335	181	204
Children	322	411	225	437	269	757	234	282	239	1,146	1,545	668	976	620
Total attendance	687	860	580	926	968	1,634	886	1,073	892	2,172	2,105	1,243	1,353	1,028
		25%		60%		69%		21%		144%		41%		-24%
Computer sessions	311	334	304	366	381	406	397	387	331	344	331	396	425	372
		7%		20%		7%		-3%		4%		20%		-12%
Web Page Visits	6,207	5,936	5,728	5,356	6,161	5,930	6,350	5,344	6,224	5,693	6,188	5,755	6,889	7,220
		-4%		-6%		-4%		-16%		-9%		7%		5%
New Cards Issued	30	41	30	44	33	54	30	56	32	56	39	33	84	73
		37%		47%		64%		87%		75%		-15%		-13%
Overdrive Audiobook	1098	1207	1042	1027	1058	1275	1030	1187	1110	1036	1009	1223	1155	1287
Overdrive eBook	1036	1003	918	998	982	1013	903	946	927	1203	867	997	1051	961
Overdrive Magazine	626	738	578	679	631	733	683	666	601	739	621	778	547	662
Overdrive Total	2760	2948	2538	2704	2671	3021	2616	2799	2638	2978	2497	2998	2753	2910
		7%		7%		13%		7%		13%		20%		6%

Saugerties Public Library
2025-2026 Statistics Compared

	August '25	August '26	Sept '25	Sept '26	Oct '25	Oct '26	Nov '25	Nov '26	Dec '25	Dec '26	TOTAL 2025	TOTAL 2026	
Circulation													
Adult	2,424	2,724	2,397	2,395	2,326		2,096		2,133		27,457	21,882	80%
Adult renewals	1,185	1,157	1,223	1,106	1,073		1,077		1,065		12,641	9,788	77%
Juvenile	2,107	2,093	1,844	2,177	1,944		1,386		1,279		23,458	17,296	74%
Juvenile renewals	1,052	1,062	1,181	955	1,084		1,068		859		12,215	8,724	71%
Teen	155	166	100	137	131		111		114		1,532	1,306	85%
Teen renewals	69	118	68	103	63		48		62		762	845	111%
Total Circulation	6,992	7,320	6,813	6,873	6,621		5,786		5,512		78,065	59,841	77%
		5%		1%									
Holds Filled											0		
Adults	1,027	1,045	976	964	982		893		935		11,111	9,265	83%
Juvenile	401	513	524	639	482		396		411		4,830	4,699	97%
Teen	72	91	51	70	73		58		54		596	660	111%
ILL received	0	5	0	2	4		2		2		6	13	217%
ILL loaned	1	0	0	0	0		2		0		6	2	33%
Total Holds	1,501	1,654	1,551	1,675	1,541		1,351		1,402		16,549	14,639	88%
		10%		8%									
Questions Answered											0		
Adult	974	995	889	821	812		681		547		10,359	7,520	73%
Children's	199	232	121	179	230		171		146		2,873	1,521	53%
Total Questions	1,173	1,227	1,010	1,000	1,042		852		693		13,232	9,041	68%
		5%		-1%									
Programs											0		
Adult	26	23	23	30	29		24		22		286	248	87%
Teen	16	13	17	20	17		12		13		193	149	77%
Children's	36	34	23	23	25		17		22		268	243	91%
Total Programs	78	70	63	73	71		53		57		747	640	86%
		-10%		16%									
Program Attendance											0		
Adult	284	203	205	311	256		199		453		3,259	3,873	119%
Teen	127	168	120	246	101		97		89		1,396	1,670	120%
Children	428	462	348	245	455		209		206		5,959	5,028	84%
Total attendance	839	833	673	802	812		505		748		10,614	10,571	100%
		-1%		19%									
Computer sessions	322	383	339	335	366		273		265		4,531	3,323	73%
		19%		-1%								61%	
Web Page Visits	5,799	5,953	5,510	5,846	5,943		5,250		4,796		66,546	53,033	80%
		3%		6%									
New Cards Issued	48	50	32	43	36		32		29		464	450	97%
		4%		34%									
Overdrive Audiobook	1071	1278	1033	1256	1062		1153		1130		9971	10776	108%
Overdrive eBook	1080	1077	991	1011	970		962		927		10839	9209	85%
Overdrive Magazine	595	680	592	734	653		622		665		5617	6409	114%
Overdrive Total	2746	3035	2616	3001	2685		2737		2722		26427	26394	100%
		11%		15%									