

Saugerties Public Library Board Agenda
May 8, 2025
5:30 pm Social Time and 6pm Meeting

Roll Call

Public Comment

Old Business:

New Business:

1. Rob Irizarry's resignation and process to fill the seat

Secretary's Report

Treasurer's Report

Pay Bills

Director's Report:

Committee Reports:

1. Finance
2. Personnel/Policy
3. Facilities
4. Outreach

Next meeting - June 12, 2025

Saugerties Public Library
Regular Board Meeting
Date: April 10, 2025

Present: Trustees Yosefa Karchmar, Charlotte Herscher, Paul Vanbenschoten, Timothy Scott, Julie Misiano, Robert Irizarry, Ken Goldberg, Erin Poll, Rebecca Lang, Teresa Giordano

Excused: Nina Schmidbaur

Staff: Director Jennifer Russell

Public Attendees: Ray Rebholz

Meeting called to order at 6:04 PM by President Tim Scott

Public Comment:
N/A

Friends of Library:

Friends Co-President Rebholz says that the Friends are continuing to plan for the street fair. The tent is ordered, and they have a few more plans in the works. There will be an upcoming "folding party" to prepare mailers for the annual newsletter and membership drive. April 21st at 7pm at the library. The street fair will be May 31st.

Unfinished Business:

- Sexual Harassment Training: please complete the required training
- Motion made by Tim Scott seconded by Erin Poll to discuss how the cuts to the Federal Library System and the bylaws regarding Trustees' communication when speaking to the public, with public figures or the press.
 - The Mid-Hudson System itself is largely funded through NYS from the Federal government. This is different from individual libraries, which are typically funded through local taxpayers. Another factor might be libraries in the middle of construction or in need of construction/renovations may lose funding. This funding loss may also reduce the staffing at the State Library, especially those responsible for funneling the money from the Federal government to the library systems. There are active lawsuits to try to stop these cuts, including whether the Federal Government has the right to determine how many staffers each facility/program/department "should" have. SPL only gets an "e-rate" discount for internet services directly from the Federal government, and we only have one year left on that contract.
 - We clarified how we identify our status as a trustee. The understanding is that we may say that we are on the board, but further clarify that we are speaking as an individual and not speaking for the board, unless the board has made a unified decision about a particular matter.

New Business:

1. The Director learned just prior to this meeting, that one of our clerks has decided to resign. There is a current substitute clerk who may be interested in the position, and the Director would like to offer them the position. Ken Goldberg made a motion, seconded by Julie Misiano, to permit the Director to hire the staff she chooses, with commensurate salary for the position.

Secretary's Report:

Motion by Tim Scott and *Second* by Teresa Giordano to approve the minutes as written.

Motion passes unanimously.

Treasurer's Report:

Motion to pay the bills in the amount of \$ 20,150.92 made by Charlotte Herscher seconded by Tim Scott Passes unanimously.

The Treasurer and the President went to the bank to renew the CD for 3.65%, after transferring the accrued interest into the regular savings account.

They also opened a new 6 month CD at 3.8% with \$71,000, of the bequest from the Ricks family.

Director's Report: *Please see the report included in the Meeting Packet.*

- The programs that were part of an MHLS grant were presented by Albert Cook and the topic was the history of race in America. The programs were well attended with attentive patrons. Ulster County Office for Human Rights also provided brochures for patrons to know their rights and how to seek help if needed.
- Sloatsburg Historical Site hosted a program on Gilded Age scandals that was well attended and also increased the use of museum passes to the site.
- Issue with the internet speeds has not yet been resolved but the Director is working on it.
- The online newspaper portal is up and running.
- Our new Children's Programmer has been active in developing programs and reaching out to the community.

Committee Reports:

Finance: met on 3/17/25

- ❖ Talked about how to portion the funds received from a recent bequeathment
- ❖ Worked on next year's budget

see minutes FMI Next meeting: 4/21/25 at 6PM

Personnel/Policy: did not meet

- The changes to the Donation/Gift policy discussed last month have been made and are available for review.

- The edits made to the new Parking Lot policy have been made and are available for review

Motion to open discussion of the donation/gift policy made by Tim Scott, seconded by Erin Poll. Passes unanimously The edits were highlighted in yellow.

- Motion to approve the Donation/Gift policy with the edits discussed tonight made by Tim Scott, seconded by Paul Vanbenschoten. Passes unanimously.

Motion to open the discussion of the parking lot policy made by Erin Poll, seconded by Tim Scott. Passes unanimously.

- Motion to approve the Parking Lot policy as amended made by Tim Scott, seconded by Teresa Giordano. Passes unanimously.

Next meeting: May 21, 2025 at 6PM

Facilities: met on March 18, 2025

1. Waiting for the sidewalk repair to commence. Decided where to move the stone that will be removed, that can be used elsewhere.
2. Continued work on building maintenance.
3. Seeking new internet providers once our Spectrum contract ends.
4. Have been in contact with Door Solutions to complete repairs on the main doors.

see minutes FMI Next meeting: April 15, 2025 at 6 PM

Outreach: met on March 24, 2025

- Sought additional support for patrons who need internet assistance with regards to the social security system . Have learned of two volunteers able to facilitate this increased need.
- Compiled a list of local talent, to participate in an October event.
- Will begin a "Reading to Adults" program at local senior homes, beginning with the Memory Care Unit at the Ivy Lodge.

see minutes FMI Next meeting: April 28, 2025 at 5:30 PM

Friends Liaison:

The Director attended the most recent Friends' meeting.

Motion to adjourn at 7:19 PM by Tim Scott ;
Seconded by Julie Misiano

Passes unanimously.

Submitted by Julie Misiano

Next meeting: May 8, 2025 at 6PM

Saugerties Public Library

General Fund Revenue and Expenditure Report

| | Jan - Apr 25 | Jan - Apr 24 |
|--|-------------------|-------------------|
| Ordinary Income/Expense | | |
| Income | | |
| 1001 · Real Property Taxes | 707,326.00 | 661,660.00 |
| 2082 · Fees | 3,484.85 | 3,206.52 |
| 2401 · Interest | 6,686.71 | 5,217.13 |
| 2705 · Gifts & Donations | | |
| 2705.4 · Friends | 3,894.00 | 2,500.00 |
| 2705.2 · General | 375.00 | 100.00 |
| 2705 · Gifts & Donations - Other | 175.00 | 0.00 |
| Total 2705 · Gifts & Donations | 4,444.00 | 2,600.00 |
| Total Income | 721,941.56 | 672,683.65 |
| Expense | | |
| 7410.1 · Salaries | 128,617.25 | 111,202.29 |
| 7410.4 · Contractual Expenses | | |
| .4.1 · Library Material | | |
| .4.1.8 · Music | 50.96 | 0.00 |
| .4.1.7 · Streaming | 2,426.64 | 2,779.27 |
| .4.1.1 · DVD | 985.37 | 734.77 |
| .4.1.2 · Books | | |
| 4.1.2A · Adult Books | 4,054.27 | 9,776.24 |
| 4.1.2J · Children's Books | 1,306.23 | 1,887.46 |
| .4.1.2 · Books - Other | 15.00 | 0.00 |
| Total .4.1.2 · Books | 5,375.50 | 11,663.70 |
| .4.1.3 · Subscriptions | 1,886.68 | 476.92 |
| .4.1.4 · Newspapers | 843.00 | 835.00 |
| .4.1.5 · Digital Materials | 4,813.05 | 2,075.97 |
| .4.1.6 · Audio Books | 47.99 | 49.99 |
| Total .4.1 · Library Material | 16,429.19 | 18,615.62 |
| .4.2 · Programs, Publicity, History | | |
| .4.2.1 · Programs | 4,063.90 | 4,155.93 |
| .4.2.2 · Microfilm & Archives | 0.00 | 2,000.00 |
| .4.2.3 · Newsletter & Public Relations | 75.00 | 324.00 |
| Total .4.2 · Programs, Publicity, History | 4,138.90 | 6,479.93 |
| .4.3 · Operation of Building | | |
| .4.3.1 · Utilities | 9,656.39 | 9,507.89 |
| .4.3.2 · Telephone | 1,029.28 | 943.26 |
| .4.3.3 · Insurance | 12,006.25 | 11,203.74 |
| .4.3.4 · Maintenance Service & Supplies | 1,333.57 | 1,332.31 |
| .4.3.5 · Lawn & Grounds | 15.78 | 0.00 |
| .4.3.6 · Building R&M | 7,162.76 | 1,705.06 |
| .4.3.7 · Snow Removal | 1,900.00 | 800.00 |
| .4.3.8 · Elevator | 13,007.87 | 874.31 |
| .4.3.9 · Geothermal | 1,761.26 | 1,896.00 |
| .4.3.12 · Internet | 1,238.28 | 1,154.00 |

Saugerties Public Library

General Fund Revenue and Expenditure Report

| | <u>Jan - Apr 25</u> | <u>Jan - Apr 24</u> |
|---------------------------------------|---------------------|---------------------|
| Total .4.3 • Operation of Building | 49,111.44 | 29,416.57 |
| .4.4 • Equipment R&M, Supplies | | |
| .4.4.1 • Copier | 1,809.76 | 1,771.96 |
| .4.4.2 • Office Supplies | 370.21 | 586.76 |
| .4.4.4 • Postage | 67.85 | 3.72 |
| .4.4.6 • Equipment Purchases | 13,252.89 | 5,521.47 |
| .4.4.7 • Equipment R&M | 1,448.75 | 2,270.00 |
| Total .4.4 • Equipment R&M, Supplies | 16,949.46 | 10,153.91 |
| .4.5 • Automation, System Fees | | |
| .4.5.1 • Automation & Online Services | 2,545.22 | 2,488.72 |
| .4.5.2 • MHLS Assessment Fees | 10,015.08 | 8,184.50 |
| Total .4.5 • Automation, System Fees | 12,560.30 | 10,673.22 |
| .4.6 • Professional Services | | |
| .4.6.8 • Professional Memberships | 0.00 | 300.00 |
| .4.6.7 • Payroll Service Fees | 1,093.99 | 1,052.36 |
| .4.6.1 • Accounting | 2,400.00 | 2,750.00 |
| .4.6.3 • Board Expenses | 0.00 | 147.08 |
| .4.6.4 • Consulting & Legal Services | 0.00 | 500.00 |
| .4.6.5 • IT Maintenance Consultant | 1,742.00 | 1,624.00 |
| .4.6.6 • Staff Development | 0.00 | 368.89 |
| Total .4.6 • Professional Services | 5,235.99 | 6,742.33 |
| Total 7410.4 • Contractual Expenses | 104,425.28 | 82,081.58 |
| 9010 • Employee Benefits | | |
| .1 • Retirement | 41,909.00 | 30,758.00 |
| .2 • Social Security & Medicare | 9,634.54 | 8,337.92 |
| .3 • Workers Compensation | 3,552.00 | 4,879.00 |
| .4 • Disability | -147.19 | -127.27 |
| .5 • Medical & Dental Benefits | 30,843.26 | 25,697.75 |
| .6 • Life Insurance | 91.54 | 97.20 |
| Total 9010 • Employee Benefits | 85,883.15 | 69,642.60 |
| Total Expense | 318,925.68 | 262,926.47 |
| Net Ordinary Income | 403,015.88 | 409,757.18 |
| Net Income | <u>403,015.88</u> | <u>409,757.18</u> |

Saugerties Public Library
General Fund Budget vs. Actual
January through April 2025

| | <u>Jan - Apr 25</u> | <u>Budget</u> | <u>\$ Over Budget</u> |
|---|---------------------|---------------|-----------------------|
| Ordinary Income/Expense | | | |
| Income | | | |
| 1001 · Real Property Taxes | 707,326.00 | 707,326.36 | -0.36 |
| 2082 · Fees | 3,484.85 | 4,000.00 | -515.15 |
| 2401 · Interest | 6,686.71 | 12,000.00 | -5,313.29 |
| 2705 · Gifts & Donations | | | |
| 2705.4 · Friends | 3,894.00 | 13,000.00 | -9,106.00 |
| 2705.2 · General | 375.00 | 5,000.00 | -4,625.00 |
| 2705 · Gifts & Donations - Other | 175.00 | | |
| Total 2705 · Gifts & Donations | 4,444.00 | 18,000.00 | -13,556.00 |
| 3840 · New York State Aid | 0.00 | 5,500.00 | -5,500.00 |
| 3999 · Appropriated Fund Balance | 0.00 | 30,432.00 | -30,432.00 |
| Total Income | 721,941.56 | 777,258.36 | -55,316.80 |
| Expense | | | |
| 7410.1 · Salaries | 128,617.25 | 419,700.00 | -291,082.75 |
| 7410.4 · Contractual Expenses | | | |
| .4.1 · Library Material | | | |
| .4.1.8 · Music | 50.96 | 100.00 | -49.04 |
| .4.1.7 · Streaming | 2,426.64 | 8,000.00 | -5,573.36 |
| .4.1.1 · DVD | 985.37 | 3,000.00 | -2,014.63 |
| .4.1.2 · Books | | | |
| 4.1.2A · Adult Books | 4,054.27 | 17,000.00 | -12,945.73 |
| 4.1.2J · Children's Books | 1,306.23 | 9,000.00 | -7,693.77 |
| .4.1.2 · Books - Other | 15.00 | | |
| Total .4.1.2 · Books | 5,375.50 | 26,000.00 | -20,624.50 |
| .4.1.3 · Subscriptions | 1,886.68 | 1,500.00 | 386.68 |
| .4.1.4 · Newspapers | 843.00 | 2,500.00 | -1,657.00 |
| .4.1.5 · Digital Materials | 4,813.05 | 14,000.00 | -9,186.95 |
| .4.1.6 · Audio Books | 47.99 | 500.00 | -452.01 |
| Total .4.1 · Library Material | 16,429.19 | 55,600.00 | -39,170.81 |
| .4.2 · Programs, Publicity, History | | | |
| .4.2.1 · Programs | 4,063.90 | 7,000.00 | -2,936.10 |
| .4.2.2 · Microfilm & Archives | 0.00 | 2,000.00 | -2,000.00 |
| .4.2.3 · Newsletter & Public Relations | 75.00 | 4,000.00 | -3,925.00 |
| Total .4.2 · Programs, Publicity, History | 4,138.90 | 13,000.00 | -8,861.10 |
| .4.3 · Operation of Building | | | |
| .4.3.1 · Utilities | 9,656.39 | 28,000.00 | -18,343.61 |
| .4.3.2 · Telephone | 1,029.28 | 3,500.00 | -2,470.72 |
| .4.3.3 · Insurance | 12,006.25 | 27,000.00 | -14,993.75 |
| .4.3.4 · Maintenance Service & Supplies | 1,333.57 | 5,000.00 | -3,666.43 |
| .4.3.5 · Lawn & Grounds | 15.78 | 4,500.00 | -4,484.22 |
| .4.3.6 · Building R&M | 7,162.76 | 12,000.00 | -4,837.24 |
| .4.3.7 · Snow Removal | 1,900.00 | 1,500.00 | 400.00 |
| .4.3.8 · Elevator | 13,007.87 | 4,000.00 | 9,007.87 |

Saugerties Public Library
General Fund Budget vs. Actual
January through April 2025

| | Jan - Apr 25 | Budget | \$ Over Budget |
|---|---------------------|-------------------|-----------------------|
| .4.3.9 • Geothermal | 1,761.26 | 7,500.00 | -5,738.74 |
| .4.3.12 • Internet | 1,238.28 | 3,000.00 | -1,761.72 |
| Total .4.3 • Operation of Building | 49,111.44 | 96,000.00 | -46,888.56 |
| .4.4 • Equipment R&M, Supplies | | | |
| .4.4.1 • Copier | 1,809.76 | 4,550.00 | -2,740.24 |
| .4.4.2 • Office Supplies | 370.21 | 3,000.00 | -2,629.79 |
| .4.4.4 • Postage | 67.85 | 600.00 | -532.15 |
| .4.4.6 • Equipment Purchases | 13,252.89 | 9,000.00 | 4,252.89 |
| .4.4.7 • Equipment R&M | 1,448.75 | 5,000.00 | -3,551.25 |
| Total .4.4 • Equipment R&M, Supplies | 16,949.46 | 22,150.00 | -5,200.54 |
| .4.5 • Automation, System Fees | | | |
| .4.5.1 • Automation & Online Services | 2,545.22 | 4,000.00 | -1,454.78 |
| .4.5.2 • MHLS Assessment Fees | 10,015.08 | 20,030.00 | -10,014.92 |
| Total .4.5 • Automation, System Fees | 12,560.30 | 24,030.00 | -11,469.70 |
| .4.6 • Professional Services | | | |
| .4.6.8 • Professional Memberships | 0.00 | 800.00 | -800.00 |
| .4.6.7 • Payroll Service Fees | 1,093.99 | 2,500.00 | -1,406.01 |
| .4.6.1 • Accounting | 2,400.00 | 6,600.00 | -4,200.00 |
| .4.6.3 • Board Expenses | 0.00 | 250.00 | -250.00 |
| .4.6.4 • Consulting & Legal Services | 0.00 | 2,000.00 | -2,000.00 |
| .4.6.5 • IT Maintenance Consultant | 1,742.00 | 2,500.00 | -758.00 |
| .4.6.6 • Staff Development | 0.00 | 700.00 | -700.00 |
| Total .4.6 • Professional Services | 5,235.99 | 15,350.00 | -10,114.01 |
| .4.7 • Election Expenses | | | |
| .4.7.1 • Election Inspectors | 0.00 | 450.00 | -450.00 |
| .4.7.2 • Election Expenses | 0.00 | 200.00 | -200.00 |
| Total .4.7 • Election Expenses | 0.00 | 650.00 | -650.00 |
| Total 7410.4 • Contractual Expenses | 104,425.28 | 226,780.00 | -122,354.72 |
| 9010 • Employee Benefits | | | |
| .1 • Retirement | 41,909.00 | 37,614.00 | 4,295.00 |
| .2 • Social Security & Medicare | 9,634.54 | 27,500.00 | -17,865.46 |
| .3 • Workers Compensation | 3,552.00 | 4,700.00 | -1,148.00 |
| .4 • Disability | -147.19 | 350.00 | -497.19 |
| .5 • Medical & Dental Benefits | 30,843.26 | 60,244.00 | -29,400.74 |
| .6 • Life Insurance | 91.54 | 370.00 | -278.46 |
| Total 9010 • Employee Benefits | 85,883.15 | 130,778.00 | -44,894.85 |
| Total Expense | 318,925.68 | 777,258.00 | -458,332.32 |
| Net Ordinary Income | 403,015.88 | 0.36 | 403,015.52 |
| | 403,015.88 | 0.36 | 403,015.52 |

Saugerties Public Library
General Fund Budget vs. Actual
January through April 2025

| | % of Budget |
|---|--------------------|
| Ordinary Income/Expense | |
| Income | |
| 1001 · Real Property Taxes | 100.0% |
| 2082 · Fees | 87.12% |
| 2401 · Interest | 55.72% |
| 2705 · Gifts & Donations | |
| 2705.4 · Friends | 29.95% |
| 2705.2 · General | 7.5% |
| 2705 · Gifts & Donations - Other | |
| Total 2705 · Gifts & Donations | 24.69% |
| 3840 · New York State Aid | 0.0% |
| 3999 · Appropriated Fund Balance | 0.0% |
| Total Income | 92.88% |
| Expense | |
| 7410.1 · Salaries | 30.65% |
| 7410.4 · Contractual Expenses | |
| .4.1 · Library Material | |
| .4.1.8 · Music | 50.96% |
| .4.1.7 · Streaming | 30.33% |
| .4.1.1 · DVD | 32.85% |
| .4.1.2 · Books | |
| 4.1.2A · Adult Books | 23.85% |
| 4.1.2J · Children's Books | 14.51% |
| .4.1.2 · Books - Other | |
| Total .4.1.2 · Books | 20.68% |
| .4.1.3 · Subscriptions | 125.78% |
| .4.1.4 · Newspapers | 33.72% |
| .4.1.5 · Digital Materials | 34.38% |
| .4.1.6 · Audio Books | 9.6% |
| Total .4.1 · Library Material | 29.55% |
| .4.2 · Programs, Publicity, History | |
| .4.2.1 · Programs | 58.06% |
| .4.2.2 · Microfilm & Archives | 0.0% |
| .4.2.3 · Newsletter & Public Relations | 1.88% |
| Total .4.2 · Programs, Publicity, History | 31.84% |
| .4.3 · Operation of Building | |
| .4.3.1 · Utilities | 34.49% |
| .4.3.2 · Telephone | 29.41% |
| .4.3.3 · Insurance | 44.47% |
| .4.3.4 · Maintenance Service & Supplies | 26.67% |
| .4.3.5 · Lawn & Grounds | 0.35% |
| .4.3.6 · Building R&M | 59.69% |
| .4.3.7 · Snow Removal | 126.67% |
| .4.3.8 · Elevator | 325.2% |

Saugerties Public Library
General Fund Budget vs. Actual
January through April 2025

| | % of Budget |
|---|------------------------|
| .4.3.9 • Geothermal | 23.48% |
| .4.3.12 • Internet | 41.28% |
| Total .4.3 • Operation of Building | 51.16% |
| .4.4 • Equipment R&M, Supplies | |
| .4.4.1 • Copier | 39.78% |
| .4.4.2 • Office Supplies | 12.34% |
| .4.4.4 • Postage | 11.31% |
| .4.4.6 • Equipment Purchases | 147.25% |
| .4.4.7 • Equipment R&M | 28.98% |
| Total .4.4 • Equipment R&M, Supplies | 76.52% |
| .4.5 • Automation, System Fees | |
| .4.5.1 • Automation & Online Services | 63.63% |
| .4.5.2 • MHLS Assessment Fees | 50.0% |
| Total .4.5 • Automation, System Fees | 52.27% |
| .4.6 • Professional Services | |
| .4.6.8 • Professional Memberships | 0.0% |
| .4.6.7 • Payroll Service Fees | 43.76% |
| .4.6.1 • Accounting | 36.36% |
| .4.6.3 • Board Expenses | 0.0% |
| .4.6.4 • Consulting & Legal Services | 0.0% |
| .4.6.5 • IT Maintenance Consultant | 69.68% |
| .4.6.6 • Staff Development | 0.0% |
| Total .4.6 • Professional Services | 34.11% |
| .4.7 • Election Expenses | |
| .4.7.1 • Election Inspectors | 0.0% |
| .4.7.2 • Election Expenses | 0.0% |
| Total .4.7 • Election Expenses | 0.0% |
| Total 7410.4 • Contractual Expenses | 46.05% |
| 9010 • Employee Benefits | |
| .1 • Retirement | 111.42% |
| .2 • Social Security & Medicare | 35.04% |
| .3 • Workers Compensation | 75.57% |
| .4 • Disability | -42.05% |
| .5 • Medical & Dental Benefits | 51.2% |
| .6 • Life Insurance | 24.74% |
| Total 9010 • Employee Benefits | 65.67% |
| Total Expense | 41.03% |
| Net Ordinary Income | 111,948,855.56% |
| | 111,948,855.56% |

Saugerties Public Library Abstract Check Register

| | Type | Date | Num | Name | Memo | Amount |
|---|-------|------------|-------|---|-------------------------------------|------------|
| M&T General Fund Checking 6455 | | | | | | |
| | Check | 04/03/2025 | EFT | NYS Emp Retire System | | -699.24 |
| | Check | 04/30/2025 | EFT | Charter Communications - Phone | Phone 4/1/25-4/30/25 | -256.66 |
| | Check | 04/30/2025 | EFT | Paychex | Invoice#: 2025040101; 2025041501 | -161.30 |
| | Check | 04/30/2025 | 11558 | ThyssenKrupp Elevator Corp | Service Contract 4/1/25-6/30/25 | -831.77 |
| | Check | 04/30/2025 | 11559 | Metropolitan Life Insurance Companies | TM0555018110002 | -24.30 |
| | Check | 04/30/2025 | EFT | Central Hudson | Bill for 3/22/25 - 4/21/25 | -2,347.39 |
| | Check | 04/30/2025 | 11560 | CDPHP | Invoice #2510500000205 | -6,446.30 |
| | Check | 04/30/2025 | 11561 | Welsh Sanitation | | -93.89 |
| | Check | 04/30/2025 | 11562 | Charter Communications - Internet | | -115.40 |
| | Check | 04/30/2025 | 11563 | Midwest Tape | Invoice #507112072 | -1,052.85 |
| | Check | 04/30/2025 | 11564 | Culligan of Newburgh | | -124.50 |
| | Check | 04/30/2025 | 11565 | Stewart's | April newspapers | -196.00 |
| | Check | 04/30/2025 | 11566 | WT Cox | Inv #3147932 | -1,431.73 |
| | Check | 04/30/2025 | 11567 | Baker & Taylor | | -1,054.09 |
| | Check | 04/30/2025 | 11568 | WZ Accountants | Inv #3296 | -600.00 |
| | Check | 04/30/2025 | 11569 | BookPage | | -420.00 |
| | Check | 04/30/2025 | 11570 | PC Smith & Son, Inc. | | -30.56 |
| | Check | 04/30/2025 | 11571 | OverDrive Inc | | -1,114.77 |
| | Check | 04/30/2025 | 11572 | E-rate Management Consultants | Invoice #2025-1 | -892.08 |
| | Check | 04/30/2025 | 11573 | Gale/Cengage Learning | Invoice #999100347262 | -65.58 |
| | Check | 04/30/2025 | 11574 | Mid Hudson Library System | Invoice #2438 | -5,057.54 |
| | Check | 04/30/2025 | 11575 | Hudson Valley One | | -55.00 |
| | Check | 04/30/2025 | 11576 | W B Mason Co Inc | Invoice #253617148 | -50.87 |
| | Check | 04/30/2025 | 11577 | National Business Technology | Invoice #589964416 | -374.69 |
| | Check | 04/30/2025 | 11578 | Uniforms USA, Inc. | Invoice #77085, 79295 | -52.00 |
| | Check | 04/30/2025 | 11579 | Amazon Capital Services | | -247.79 |
| | Check | 04/30/2025 | 11580 | Business Credit Card | | -828.64 |
| | Check | 04/30/2025 | 11126 | Sutton Electrical Plumbing & Heating Inc | Inv #9650 | -4,995.00 |
| | Check | 04/30/2025 | 11127 | Marshall & Sterling Upstate | | -5,719.00 |
| | Check | 04/30/2025 | 11125 | Mid Hudson Library System | | -8,550.00 |
| Total M&T General Fund Checking 6455 | | | | | | -43,888.94 |

**M&T Capital Fund
Checking 6430**

Saugerties Public Library Abstract Check Register

| Type | Date | Num | Name | Memo | Amount |
|--|------|-----|------|------|--------------------------|
| Total M&T Capital Fund Checking 6430 | | | | | <u><u>-43,888.94</u></u> |

Saugerties Public Library

Abstract

April 2025

| | Num | Name | Memo | Amount |
|--------------------------------------|-------------|-------------------------|----------------------------|-----------|
| Ordinary Income/Expense | | | | |
| Income | | | | |
| 2082 · Fees | | | | |
| | | | Square income | 272.55 |
| Total 2082 · Fees | | | | 272.55 |
| Total Income | | | | 272.55 |
| Expense | | | | |
| 7410.1 · Salaries | | | | |
| | 04-02-25 PR | | | 15,762.53 |
| | 04-16-25 PR | | | 15,746.17 |
| | 04-30-25 PR | | | 15,895.17 |
| Total 7410.1 · Salaries | | | | 47,403.87 |
| 7410.4 · Contractual Expenses | | | | |
| .4.1 · Library Material | | | | |
| .4.1.8 · Music | | | | |
| | 11563 | Midwest Tape | Invoice #507112072 | 38.22 |
| Total .4.1.8 · Music | | | | 38.22 |
| .4.1.7 · Streaming | | | | |
| | 11563 | Midwest Tape | Invoice #507112072 | 561.81 |
| | 11580 | Business Credit Card | | -110.42 |
| Total .4.1.7 · Streaming | | | | 451.39 |
| .4.1.1 · DVD | | | | |
| | 11563 | Midwest Tape | Invoice #507112072 | 404.83 |
| | 11580 | Business Credit Card | | 34.89 |
| Total .4.1.1 · DVD | | | | 439.72 |
| .4.1.2 · Books | | | | |
| 4.1.2A · Adult Books | | | | |
| | 11567 | Baker & Taylor | | 743.30 |
| | 11573 | Gale/Cengage Learning | Invoice #999100347262 | 65.58 |
| | 11579 | Amazon Capital Services | | 10.59 |
| Total 4.1.2A · Adult Books | | | | 819.47 |
| 4.1.2J · Children's Books | | | | |
| | 11567 | Baker & Taylor | | 310.79 |
| Total 4.1.2J · Children's Books | | | | 310.79 |
| Total .4.1.2 · Books | | | | 1,130.26 |
| .4.1.3 · Subscriptions | | | | |
| | 11566 | WT Cox | Magazine Renewal 2026-2027 | 1,431.73 |
| | 11569 | BookPage | | 420.00 |
| Total .4.1.3 · Subscriptions | | | | 1,851.73 |
| .4.1.4 · Newspapers | | | | |
| | 11565 | Stewart's | April | 196.00 |
| | 11575 | Hudson Valley One | | 55.00 |
| Total .4.1.4 · Newspapers | | | | 251.00 |
| .4.1.5 · Digital Materials | | | | |

Saugerties Public Library

Abstract

April 2025

| Num | Name | Memo | Amount |
|--|--|--|----------|
| | | Invoices: 01938DA25106136; 01938CO25117933; 01938DA25127291; 01938CO25131145; 01938DA25134360 | |
| 11571 | OverDrive Inc | | 1,114.77 |
| Total .4.1.5 · Digital Materials | | | 1,114.77 |
| .4.1.6 · Audio Books | | | |
| 11563 | Midwest Tape | Invoice #507112072 | 47.99 |
| Total .4.1.6 · Audio Books | | | 47.99 |
| Total .4.1 · Library Material | | | 5,325.08 |
| .4.2 · Programs, Publicity, History | | | |
| .4.2.1 · Programs | | | |
| 11579 | Amazon Capital Services | | 138.31 |
| Total .4.2.1 · Programs | | | 138.31 |
| Total .4.2 · Programs, Publicity, History | | | 138.31 |
| .4.3 · Operation of Building | | | |
| .4.3.1 · Utilities | | | |
| EFT | Central Hudson | 3/22/25-4/21/25 | 2,347.39 |
| Total .4.3.1 · Utilities | | | 2,347.39 |
| .4.3.2 · Telephone | | | |
| EFT | Charter Communications - Phone | Phone 4/1/25-4/30/25 | 256.66 |
| Total .4.3.2 · Telephone | | | 256.66 |
| .4.3.3 · Insurance | | | |
| 11127 | Marshall & Sterling Upstate | 9/1/24-9/1/25- Package 2nd Installment | 5,378.00 |
| 11127 | Marshall & Sterling Upstate | 9/1/24-9/1/25- Umbrella 1st Installment | 341.00 |
| Total .4.3.3 · Insurance | | | 5,719.00 |
| .4.3.4 · Maintenance Service & Supplies | | | |
| 11561 | Welsh Sanitation | May | 93.89 |
| 11564 | Culligan of Newburgh | April | 124.50 |
| 11576 | W B Mason Co Inc | Invoice: 253617148 | 50.87 |
| 11580 | Business Credit Card | | 82.02 |
| Total .4.3.4 · Maintenance Service & Supplies | | | 351.28 |
| .4.3.6 · Building R&M | | | |
| 11570 | PC Smith & Son, Inc. | | 30.56 |
| 11578 | Uniforms USA, Inc. | Invoice #77085, 79295 | 52.00 |
| 11580 | Business Credit Card | | 621.72 |
| 11126 | Sutton Electrical Plumbing & Heating Inc | Inv #9650 | 4,995.00 |
| Total .4.3.6 · Building R&M | | | 5,699.28 |
| .4.3.8 · Elevator | | | |
| 11558 | ThyssenKrupp Elevator Corp | Service Contract 4/1/25-6/30/25 | 831.77 |
| Total .4.3.8 · Elevator | | | 831.77 |

Saugerties Public Library

Abstract

April 2025

| | Num | Name | Memo | Amount |
|--|-------|-----------------------------------|-------------------------------------|-----------|
| .4.3.12 · Internet | | | | |
| | 11562 | Charter Communications - Internet | Internet service for 5/1/25-5/31/25 | 115.40 |
| | 11572 | E-rate Management Consultants | Invoice #2025-1 | 892.08 |
| Total .4.3.12 · Internet | | | | 1,007.48 |
| Total .4.3 · Operation of Building | | | | 16,212.86 |
| .4.4 · Equipment R&M, Supplies | | | | |
| .4.4.1 · Copier | | | | |
| | 11577 | National Business Technology | May | 374.69 |
| Total .4.4.1 · Copier | | | | 374.69 |
| .4.4.2 · Office Supplies | | | | |
| | 11580 | Business Credit Card | | 11.75 |
| Total .4.4.2 · Office Supplies | | | | 11.75 |
| .4.4.6 · Equipment Purchases | | | | |
| | 11579 | Amazon Capital Services | | 98.89 |
| | 11125 | Mid Hudson Library System | | 8,550.00 |
| Total .4.4.6 · Equipment Purchases | | | | 8,648.89 |
| Total .4.4 · Equipment R&M, Supplies | | | | 9,035.33 |
| .4.5 · Automation, System Fees | | | | |
| .4.5.1 · Automation & Online Services | | | | |
| | 11574 | Mid Hudson Library System | Invoice: 2476 | 50.00 |
| | 11580 | Business Credit Card | | 103.68 |
| Total .4.5.1 · Automation & Online Services | | | | 153.68 |
| .4.5.2 · MHLS Assessment Fees | | | | |
| | 11574 | Mid Hudson Library System | Invoice: 2438 | 5,007.54 |
| Total .4.5.2 · MHLS Assessment Fees | | | | 5,007.54 |
| Total .4.5 · Automation, System Fees | | | | 5,161.22 |
| .4.6 · Professional Services | | | | |
| .4.6.9 · Merchant Fees | | | | |
| | | | Square income | 10.68 |
| Total .4.6.9 · Merchant Fees | | | | 10.68 |
| .4.6.7 · Payroll Service Fees | | | | |
| | EFT | Paychex | Invoice#: 2025040101; 2025041501 | 161.30 |
| Total .4.6.7 · Payroll Service Fees | | | | 161.30 |
| .4.6.1 · Accounting | | | | |
| | 11568 | WZ Accountants | Inv #3296 | 600.00 |
| Total .4.6.1 · Accounting | | | | 600.00 |
| .4.6.5 · IT Maintenance Consultant | | | | |
| | 11580 | Business Credit Card | | 85.00 |
| Total .4.6.5 · IT Maintenance Consultant | | | | 85.00 |

Saugerties Public Library

Abstract

April 2025

| | Num | Name | Memo | Amount |
|--|-------------|---------------------------------------|----------------|-------------------|
| Total .4.6 · Professional Services | | | | 856.98 |
| Total 7410.4 · Contractual Expenses | | | | 36,729.78 |
| 9010 · Employee Benefits | | | | |
| .2 · Social Security & Medicare | | | | |
| | 04-02-25 PR | | | 1,183.10 |
| | 04-16-25 PR | | | 1,181.83 |
| | 04-30-25 PR | | | 1,193.24 |
| Total .2 · Social Security & Medicare | | | | 3,558.17 |
| .4 · Disability | | | | |
| | 04-02-25 PR | | | -16.04 |
| | 04-16-25 PR | | | -16.57 |
| | 04-30-25 PR | | | -16.71 |
| Total .4 · Disability | | | | -49.32 |
| .5 · Medical & Dental Benefits | | | | |
| | 04-02-25 PR | | | -297.50 |
| | 04-16-25 PR | | | -297.50 |
| | 04-30-25 PR | | | -297.50 |
| | 11560 | CDPHP | May | 6,446.30 |
| Total .5 · Medical & Dental Benefits | | | | 5,553.80 |
| .6 · Life Insurance | | | | |
| | 11559 | Metropolitan Life Insurance Companies | Life insurance | 24.30 |
| Total .6 · Life Insurance | | | | 24.30 |
| Total 9010 · Employee Benefits | | | | 9,086.95 |
| Total Expense | | | | 93,220.60 |
| Net Ordinary Income | | | | -92,948.05 |
| Net Income | | | | -92,948.05 |

April Director's Report 2025

Library Appreciation week: Thank you to the Friends of the Library for purchasing t-shirts for staff with the message "The library is for everyone." on them and for bringing yummy food for staff to enjoy.

Library App: Take a look in your app store for Mid-Hudson Libraries! Download the app, and you might have to enter your library card. Then it will take you to the NEW SPL app! Thank you to Christine who fine tuned the general template that MHLS provided.

Programs: The Mid-Hudson Libraries Tempestry Collection is a collaborative fiber artwork created by community members to showcase environmental awareness and climate activism via data representation of temperatures from the 1800's to the present. Each participating library chooses a year, and individuals knit using specific colors of yarn that represent the average temperature per day for that year. In the end, we hope to have a large display of each piece to show visually how the Earth's temperature is rising. SPL has chosen 2011 (when the addition was completed) and 1956 (when we got our full charter from NYS).

Backyard: Environmentalists from Bard College installed some equipment in the library's back yard that resembles the Disney character, Wall-e. This equipment's size and shape was a bit of a surprise, however, this equipment will be monitoring the air quality in Saugerties.

Computers: IT support staff came to the library on April 18th to install all of the new public computers. Working with Justyna, they were able to get almost all of them up and running, although there are still issues with several of them. Isaac will return in May to work on all of these bugs. The wireless internet has been slow, and I have been speaking with MHLS and Spectrum to discover the problem. Increasing the amount of bandwidth for the duration of our last year of our contract with Spectrum is not allowable because of E-rate rules. Mid-Hudson believes that they might know of ways to increase the Wi-Fi service, so they will be helping us.

Programs: April included Bollywood dance classes and Elder Law Estate Planning. The library hosted two of the Saugerties Earth Day programs.

Meetings: Attended the March Friends meeting.

Staff meeting: April 15th

UCLA meeting: April 15th

Directors Meeting @Mid-Hudson auditorium: April 25th

I took a vacation from April 7th – 11th.

Saugerties Public Library
@Finance Committee

Date: 4/21/2025

Time: 6:00 p.m.

Committee Members Attending:

Charlotte Herscher

Ken Goldberg

Julie Misiano

Committee Members Absent:

Tim Scott

Staff Attending:

Jennifer Russell

Discussion/Agenda Items

- Ordered 9 new staff computers from MHLS.
- New hot water heater being installed tomorrow.
- We continued to discuss the 2026 budget.
 - New York State retirement is projecting about \$50,000 for next year up from the current \$37,000.
 - Jen is checking about various projected costs for employee benefits.
 - Last year we significantly under budgeted for worker's comp. We budgeted \$4,700 and paid \$8,100.
 - If we move to Archtop Fiber, it seems like we will save \$600 a year for better bandwidth of internet service.

Corresponding Recommendation, Action Items (motions), or No Further Action
Next meeting

Next meeting: Monday, May 19, 2025 at 6:00.

Saugerties Public Library
Facilities Committee

Date: April 18th, 2025

Time: 6 PM

Committee Members Attending: Paul , Yosefa, Tim

Staff Attending: Jen, Sandy

Others Attending:

Absent:

Discussion/Agenda Items

1. The front door does not always unlock when the staff uses their key fob. Door Security will be here on May 9th to fix it.
2. Sandy is making list of lights that need to be converted for use with LED bulbs. We will hire an electrician to do the work. These are mostly emergency lights that include a battery backup.
3. Our hot water heater has been replaced by Sutton plumbing.
4. Ann Krupp and Zoe have reviewed our gardens and they are working on a list of updates.
5. The outdoor faucet by the book drop slots is dripping. I have notified Sutton plumbing. They are ordering the part.

Next Facilities Meeting

April 15th, 2025

2025

[illegible][illegible]

Saugerties Public Library
2024-2025 Statistics Compared

| | Jan '24 | Jan '25 | Feb '24 | Feb '25 | March '24 | March '25 | April '24 | April '25 | May '24 | May '25 | June '24 | June '25 | July '24 | July '25 |
|----------------------------|---------|---------|---------|---------|-----------|-----------|-----------|-----------|---------|---------|----------|----------|----------|----------|
| Circulation | | | | | | | | | | | | | | |
| Adult | 2,487 | 2,318 | 2,239 | 2,122 | 2,377 | 2,251 | 2,231 | 2,202 | 2,119 | | 2,254 | | 2,661 | |
| Adult renewals | 1,044 | 1,035 | 941 | 999 | 1,167 | 1,145 | 1,103 | 992 | 993 | | 962 | | 1,068 | |
| Juvenile | 1,886 | 2,095 | 2,151 | 1,783 | 2,069 | 1,726 | 2,013 | 1,736 | 1,644 | | 1,840 | | 2,677 | |
| Juvenile renewals | 1,063 | 814 | 939 | 1,038 | 1,092 | 1,032 | 1,133 | 915 | 974 | | 887 | | 961 | |
| Teen | 128 | 107 | 101 | 97 | 114 | 70 | 119 | 85 | 127 | | 114 | | 248 | |
| Teen renewals | 56 | 58 | 53 | 41 | 56 | 41 | 61 | 44 | 80 | | 72 | | 75 | |
| Total Circulation | 6,664 | 6,427 | 6,424 | 6,080 | 6,875 | 6,265 | 6,660 | 5,974 | 5,937 | | 6,129 | | 7,690 | |
| | | -4% | | -5% | | -9% | | -10% | | | | | | |
| Holds Filled | | | | | | | | | | | | | | |
| Adults | 1,043 | 979 | 946 | 861 | 974 | 934 | 886 | 928 | 867 | | 858 | | 1,049 | |
| Juvenile | 465 | 547 | 451 | 370 | 429 | 468 | 370 | 423 | 355 | | 329 | | 382 | |
| Teen | 54 | 54 | 59 | 42 | 47 | 43 | 49 | 64 | 40 | | 55 | | 62 | |
| ILL received | 1 | 2 | 1 | 2 | 1 | 3 | 1 | 2 | 0 | | 0 | | 0 | |
| ILL loaned | 2 | 1 | 0 | 2 | 0 | 1 | 0 | 0 | 0 | | 1 | | 1 | |
| Total Holds | 1,565 | 1,583 | 1,457 | 1,277 | 1,451 | 1,449 | 1,306 | 1,417 | 1,262 | | 1,243 | | 1,494 | |
| | | 1% | | -12% | | 0% | | 9% | | | | | | |
| Questions Answered | | | | | | | | | | | | | | |
| Adult | 1,207 | 742 | 1,030 | 718 | 863 | 793 | 962 | 843 | 731 | | 710 | | 803 | |
| Children's | 215 | 163 | 295 | 145 | 290 | 128 | 248 | 136 | 243 | | 225 | | 385 | |
| Total Questions | 1,422 | 905 | 1,325 | 863 | 1,153 | 921 | 1,210 | 979 | 974 | | 935 | | 1,188 | |
| | | -36% | | -35% | | -20% | | -19% | | | | | | |
| Programs | | | | | | | | | | | | | | |
| Adult | 18 | 24 | 23 | 24 | 33 | 33 | 30 | 34 | 27 | | 24 | | 19 | |
| Teen | 16 | 22 | 18 | 19 | 17 | 20 | 13 | 20 | 19 | | 14 | | 19 | |
| Children's | 24 | 26 | 27 | 29 | 21 | 30 | 27 | 31 | 23 | | 21 | | 45 | |
| Total Programs | 58 | 72 | 68 | 72 | 71 | 83 | 70 | 85 | 69 | | 59 | | 83 | |
| | | 22% | | 6% | | 17% | | 21% | | | | | | |
| Program Attendance | | | | | | | | | | | | | | |
| Adult | 158 | 228 | 193 | 226 | 429 | 552 | 327 | 529 | 275 | | 235 | | 295 | |
| Teen | 95 | 137 | 4 | 129 | 117 | 147 | 100 | 123 | 105 | | 186 | | 148 | |
| Children | 505 | 322 | 492 | 225 | 381 | 269 | 433 | 234 | 423 | | 1,236 | | 1,055 | |
| Total attendance | 758 | 687 | 689 | 580 | 927 | 968 | 860 | 886 | 803 | | 1,657 | | 1,498 | |
| | | -9% | | -16% | | 4% | | 3% | | | | | | |
| Computer sessions | 345 | 311 | 324 | 304 | 418 | 381 | 408 | | 412 | | 327 | | 407 | |
| | | -10% | | -6% | | -9% | | | | | | | | |
| Web Page Visits | 6,170 | 6,207 | 5,273 | 5,728 | 5,705 | 6,161 | 5,572 | 6,350 | 5,516 | | 5,685 | | 7,049 | |
| | | 1% | | 9% | | 8% | | 14% | | | | | | |
| New Cards Issued | 32 | 30 | 42 | 30 | 59 | 33 | 44 | 30 | 22 | | 41 | | 55 | |
| | | -6% | | -29% | | -44% | | -32% | | | | | | |
| Overdrive Audiobook | 723 | 1098 | 756 | 1042 | 766 | 1058 | 806 | | 818 | | 805 | | 868 | |
| Overdrive eBook | 971 | 1036 | 868 | 918 | 922 | 982 | 941 | | 890 | | 932 | | 968 | |
| Overdrive Magazine | 483 | 626 | 466 | 578 | 524 | 631 | 352 | | 410 | | 346 | | 357 | |
| Overdrive Total | 2177 | 2760 | 2090 | 2538 | 2212 | 2671 | 2099 | | 2118 | | 2083 | | 2193 | |
| | | 27% | | 21% | | 21% | | | | | | | | |

Saugerties Public Library
2024-2025 Statistics Compared

| | August '24 | August '25 | Sept '24 | Sept '25 | Oct '24 | Oct '25 | Nov '24 | Nov '25 | Dec '24 | Dec '25 | TOTAL 2024 | TOTAL 2025 | |
|----------------------------|------------|------------|----------|----------|---------|---------|---------|---------|---------|---------|------------|------------|------|
| Circulation | | | | | | | | | | | | | |
| Adult | 2,635 | | 2,214 | | 2,099 | | 2,021 | | | | 30,093 | 8,893 | 30% |
| Adult renewals | 1,158 | | 1,089 | | 1,019 | | 975 | | | | 14,410 | 4,171 | 29% |
| Juvenile | 2,453 | | 1,886 | | 1,743 | | 1,697 | | | | 23,415 | 7,340 | 31% |
| Juvenile renewals | 1,151 | | 1,166 | | 1,032 | | 813 | | | | 16,420 | 3,799 | 23% |
| Teen | 195 | | 78 | | 97 | | 100 | | | | 1,214 | 359 | 30% |
| Teen renewals | 75 | | 72 | | 53 | | 51 | | | | 891 | 184 | 21% |
| Total Circulation | 7,667 | | 6,505 | | 6,043 | | 5,657 | | | | 86,443 | 24,746 | 29% |
| | | | | | | | | | | | | | |
| Holds Filled | | | | | | | | | | | | | |
| Adults | 1,041 | | 867 | | 892 | | 798 | | | | 12,401 | 3,702 | 30% |
| Juvenile | 343 | | 474 | | 490 | | 390 | | | | 5,192 | 1,808 | 35% |
| Teen | 49 | | 38 | | 46 | | 49 | | | | 586 | 203 | 35% |
| ILL received | 0 | | 0 | | 0 | | 1 | | | | 7 | 9 | 129% |
| ILL loaned | 0 | | 1 | | 1 | | 0 | | | | 5 | 4 | 80% |
| Total Holds | 1,433 | | 1,380 | | 1,429 | | 1,238 | | | | 18,191 | 5,726 | 31% |
| | | | | | | | | | | | | | |
| Questions Answered | | | | | | | | | | | | | |
| Adult | 941 | | 840 | | 742 | | 682 | | | | 10,140 | 2,995 | 30% |
| Children's | 300 | | 172 | | 305 | | 138 | | | | 3,891 | 599 | 15% |
| Total Questions | 1,241 | | 1,012 | | 1,047 | | 820 | | | | 14,031 | 3,594 | 26% |
| | | | | | | | | | | | | | |
| Programs | | | | | | | | | | | | | |
| Adult | 18 | | 23 | | 25 | | 27 | | | | 265 | 115 | 43% |
| Teen | 16 | | 14 | | 22 | | 13 | | | | 173 | 81 | 47% |
| Children's | 28 | | 20 | | 15 | | 10 | | | | 274 | 116 | 42% |
| Total Programs | 62 | | 57 | | 62 | | 50 | | | | 712 | 312 | 44% |
| | | | | | | | | | | | | | |
| Program Attendance | | | | | | | | | | | | | |
| Adult | 139 | | 276 | | 245 | | 274 | | | | 2,327 | 1,535 | 66% |
| Teen | 177 | | 103 | | 172 | | 108 | | | | 1,038 | 536 | 52% |
| Children | 834 | | 233 | | 172 | | 103 | | | | 4,800 | 1,050 | 22% |
| Total attendance | 1,150 | | 612 | | 589 | | 485 | | | | 8,165 | 3,121 | 38% |
| | | | | | | | | | | | | | |
| Computer sessions | 385 | | 394 | | 428 | | 385 | | | | 4,441 | 996 | 22% |
| | | | | | | | | | | | | -25% | |
| Web Page Visits | 6,988 | | 7,166 | | 5,715 | | 5,707 | | | | 60,054 | 24,446 | 41% |
| | | | | | | | | | | | | 32% | |
| New Cards Issued | 53 | | 39 | | 25 | | 29 | | | | 476 | 123 | 26% |
| | | | | | | | | | | | | -111% | |
| Overdrive Audiobook | 883 | | 847 | | 837 | | 879 | | | | 6703 | 3198 | 48% |
| Overdrive eBook | 959 | | 869 | | 778 | | 862 | | | | 9192 | 2936 | 32% |
| Overdrive Magazine | 401 | | 533 | | 559 | | 584 | | | | 1981 | 1835 | 93% |
| Overdrive Total | 2243 | | 2249 | | 2174 | | 2325 | | | | 17876 | 7969 | 45% |
| | | | | | | | | | | | | | |

Policy & Personnel Committee Minutes
4/16/25

Location: Saugerties Public Library

Time: 6 pm

Present: Scott (Chair), Lang, Russell (Director)

Absent:

1. Dori Hopf (part-time clerk), has tendered her resignation. A new clerk will be taking that position.
2. Staff salaries for the 2026 Budget
 - Inflation is projected to be 2.3%
 - Finance Committee has penciled in a 2.5% raise across the board in preliminary budget discussions.
 - P&P would like to see a higher raise (at least a full percentage point above inflation).
3. Disaster Plan
 - Jen has drafted a disaster plan which would provide a framework for library operations to continue in the event of an emergency.
 - To quote the beginning of this plan and its intent:
"This disaster plan addresses responses to emergencies that may affect the library collection and building. The emergencies covered in this plan include, water damage, fire, structural damage, wind damage and any other emergency that would affect the library functioning within the building."

Meeting adjourned at 7:10pm

Next meeting: TBD

Saugerties Public Library

Outreach Committee

Date: Monday, April 28, 2025

Time: Meeting started at 5:36pm - 6:40pm

Present: Jennifer Russell (director), Nina Schmidbaur (chair), Teresa Giordano (member), Erin Poll (member)

Excused: Tim Scott (president)

Agenda:

1. We plan to order "Dementia Kits" and add to the library of things.
2. We discussed the donation of one of our discarded encyclopedias to a prison through MHLS.
3. Places for Outreach tabling:
 - Farmer's Market
 - Hope Rocks
 - Caribbean Festival - no longer located in Saugerties
 - Erin suggested a few other locations
4. We are initiating a reading series at the Ivy Lodge to start in May.
 - We have four volunteers thus far
 - Thursdays at 10:30am
5. A series of talks by community members about what they do. We have lots of talent here: film makers, music engineers, contractors, entrepreneurs, therapists, librarians.
 - A gathering of 15-20 people in which the public can "check a person out" and talk to them.
 - We are planning for October in the evening from 6:30-8pm,
 - We will email 20 people to start interest in the vision.