

Saugerties Public Library
Regular Board Meeting
Date: April 11, 2024

Present: Trustees Jouette Bassler, Charlotte Herscher, Paul Vanbenschoten, Brian Collins, Nina Schmidbaur, Timothy Scott, Julie Misiano

Excused: Trustees Irene Hurst, Yosefa Karchmar, Katie Cokinos, Robert Irizarry

Staff: Director Jennifer Russell

Public Attendees: Leeanne Thornton

Meeting called to order at 6:01 PM by Tim Scott

Public Comment:

Leeanne Thornton, Town Board member and library liaison: Two public hearings on Wed the 17th re: @ 6:00 PM the Kings Highway Water District and then @ 6:30PM the Kings Highway Sewer District. There is a serious crack in one of the town roads (Market Street in Glasco). Geologists have been working to identify the best way to fix it, and it may be costly. Doug Wilson, former library trustee, will be honored at this year's Sports Hall of Fame banquet. There is an Earthquake Assessment site posted to the Ulster County website if anyone has to report damage. The annual Boys and Girls Club fundraiser will be on May 17, 2024. This is their big fundraiser for the year.

The Saugerties Farmer's Market Committee would like people to know that their opening day will be May 25th from 10-2.

Friends of Library:

N/A

Unfinished Business:

- N/A

New Business:

1. MHLS MOU Approval: Motion to approve the MOU made by Tim Scott, seconded by Julie Misiano. Passes unanimously.

Secretary's Report:

Motion by Tim Scott and *Second* by Charlotte Herscher to approve the minutes as amended to reflect accurate APR percentage on the renewed CDs.

Motion passes unanimously.

Treasurer's Report:

Motion to pay the bills in the amount of \$22,219.03 made by Charlotte Herscher seconded by Paul Vanbenschoten Passes unanimously

Director's Report: Please see the report included in the Meeting Packet.

- Hired a new part-time clerk, because the current part-time clerk, opted to becoming a "floater" (sub)
- Working on the survey to use for the upcoming 5-year plan development.
- Hope to upgrade the WiFi
- Beginning a Seed Library
- Service Master is preparing a bid for upholstery cleaning, carpet cleaning and window cleaning. Other bids are being sought.
- March 19th held a staff meeting and attended the UCLA meeting

Committee Reports:

Finance: met on March 19, 2024

Began to talk about the upcoming budget planning. Exploring options for a new accounting firm. Personnel will join the April 30th meeting to discuss staff salaries.

see minutes FMI Next meeting: April 30, 2024 at 6PM

Personnel/Policy: met on March 20, 2024

We reviewed and finalized the edits to the bylaws, which has been prepared for discussion in today's packet.

Motion to approve the changes to the bylaws as edited, made by Jouette Bassler, seconded by Paul Vanbenschoten. Passes unanimously.

Motion to approve the revised vacation policy as edited, made by Jouette Bassler, seconded by Charlotte Herscher. Passes unanimously.

see minutes FMI Next meeting: April 17, 2024 at 6PM

Facilities: met on March 5, 2024

- Received an estimate to repair the sidewalk, replace the uneven pavers to reduce the risk of patrons falling, and create a set of stairs to replace the grassy slope between the sidewalk and the road in the front of the library. Quote was for approximately \$12,500. If a handrail is added, the cost may change.
- Plumbing repairs have been completed

see minutes FMI Next meeting: May 7, 2024 (no April meeting)

Outreach: met on March 25, 2024

Continued working on the survey for the five-year plan development. Ran through the sample survey, and made changes as needed.

The online survey will be available via QR code on fliers, and a slide advertisement at the Orpheum Theater. There will also be a paper survey for residents who do not want to use the online system. There will be a separate QR code for the Teen specific survey.

Hope to have surveys available at the farmer's market and at Hope Rocks. We will also plan to engage in various community locations.

see minutes FMI Next meeting: April 18, 2024 at 5:30

Friends Liaison:

N/A

Motion to adjourn at 6:56 PM by Tim Scott ;
Seconded by Charlotte Herscher

Passes unanimously.

Submitted by Julie Misiano

Next meeting: May 9, 2024 at 6PM