

Saugerties Public Library Board Agenda
January 8, 2026
5:30 pm Social Time and 6pm Meeting

Roll Call

Public Comment

Old Business:

New Business:

1. Library Advocacy Day in Albany (February 3)
2. Postcard Campaign to Governor Hochul
3. E-book and E-Audio material budget

Secretary's Report

Treasurer's Report

Pay Bills

Director's Report:

Ambassador's Report:

Committee Reports:

1. Finance
2. Personnel/Policy
3. Facilities
4. Outreach

Next meeting - February 12, 2026

Saugerties Public Library
Regular Board Meeting
Date: December 11, 2025

Present: Trustees Paul Vanbenschoten, Timothy Scott, Erin Poll (Late- 6:07), Yosefa Karchmar, Charlotte Herscher, Teresa Giordano, Alice Graves, Valentina Kielland, Rebecca Lang

Excused: Ken Goldberg, Kerry McQuaide

Staff: Director Jennifer Russell

Public Attendees: none

Meeting called to order at 6:02 PM by President Tim Scott

Public Comment: Tim passed on information from Ray regarding the Festival of trees: 21 trees, crafts, and performances. About 300 people came to vote. Trees will stay up until 12/22.

Friends of Library: Next meeting 1/26/26 at 7:00 pm.

Unfinished Business: None

New Business:

Sunshine fund: we need someone to take over-It may have been Ken. Jen will find out.

1. **2026 Budget Amendment (eBooks and eAudibooks):** Ordered from Overdrive. All libraries within MHLS follow the same purchasing requirements as the items are shared. . Every library is supposed to buy one if they are being used by enough patrons at that library. MHLS keeps track of how much is being used vs. how much we are buying. We are using more than we are buying. We increased the budget to meet this need. A new report says we aren't buying enough. Now the Resource Sharing Committee is coming down on our library and saying we are in violation. We need to show them a plan or they will stop delivering physical materials to the library.

Plan: amend our budget for \$3,000.00 for 2026.

Jen is promoting the idea that we limit how many books patrons can put on hold or take out each month. All of MHLS needs to agree to this though. She will bring this up in a meeting with the Ulster County Library Association. The MHLS limit is currently ten but in NYC it is six. Erin would like to know how many of those books on hold get taken out..

Erin disagrees with decreasing the limit.

The budget for digital books has gone up significantly from \$2,000 to \$19,000 in the last 5 years.. And it will over take our physical book budget. An ebook can cost \$75 opposed to the \$25 for a physical book. Another issue is that sometimes a book may no longer be available and

we may need to buy it again. Jen is going to talk to NYPL about how they reduce their check outs.

Will the board allow us to use another \$3,000 for 2026 to add to the \$19,000 that we already allotted?

Yosefa: Where can we get the \$3,000?

Ideas: Friends, Fund balance, Fallon \$ donations, Ricks funds, Steinhorn funds, other donations.

Anyone can get a NYS library card. The shortest wait time isn't ever MHLS. Can we advertise that they can expand their access? No. NYPL is saying it's costing them and they are pulling back.

Hoopla: only pay when checked out. Can limit the price point and limit how many books a person can take out. Not as vast of a collection as Overdrive.

Can we do a PSA to let the public know how much ebooks cost and how the process works?

MOTION:

Tim motions to amend 2026 budget for \$3,000 for ebooks/audio books line. Teresa seconds motion. All in favor. We will look at donations to cover this increase.

2. 2026 Budget Amendment to retain \$2,308 from 2025 to 2026 for garden project: No planting took place because it was too late, it was cleaned up though.

MOTION:

Tim motions that we retain \$2,308 from the 2025 budget to the 2026 budget for the ongoing garden project. Charlotte seconds it. All in favor.

3. Move date of budget vote: MHLS says state comptroller is looking at library votes to see how many people are going to vote and implied libraries need to work harder to get people to vote. Margie at the Kingston library (as we are both special district libraries) did a deep dive: they determined that if we all do this on the same date we could share advertising and people may remember it better. New date: third Tuesday of September. This would change our petition deadlines and when to advertise. We can put posters up in five public places. That is the required minimum. Maybe we can use electronic signs maybe? Maybe have school kids make signs? Other libraries met in Nov. they approved the third Tuesday of Sept. Suggested that we make that a resolution, maybe to show solidarity.

MOTION:

Paul makes a motion to change the voting date to the third Tuesday in September. Valentina seconds it. All in favor.

4. Carnegie Award Promotion Kit: It is supposed to come in January. It is \$10,000. We have ideas but nothing solidified yet. Thoughts: Maybe use some of the money to celebrate the 250th anniversary of the signing of the constitution.

Secretary's Report:

One edit, Ken was not there so moved to the absent section.

Motion by Tim and Seconded by Teresa to approve the minutes as written. Charlotte and Rebecca abstained since they were absent at the last meeting. Motion passes unanimously.

Treasurer's Report:

We were over budgeted for a few things (equipment and R&N) and we used some of our donation funds to cover it. We are overall on target.

Motion to pay the bills in the amount of \$77, 499.79 (included almost 50,000 for early payment for 2026 retirement to receive a discount) made by Charlotte seconded by Alice Passes unanimously.

Director's Report: Please see the report included in the Meeting Packet.

- 1) Still having problems with book distributors. We did get some books from Inquiring Minds.
- 2) MHLS Road trip program: the main prize was a special library card. MHLS had to make 312 library cards! Most people really enjoyed it according to the surveys.
- 3) Ordered new items for the library of things. 1) cricut joy: Vinyl cut outs. 2) coin separator 3) web cam, microphone, and ring light 4)karaoke machine 5)household tool kit 6) bocce ball set 7) Tonie kids audio story

Committee Reports

Finance: Did not meet

Next meeting: undecided

Personnel/Policy: Did not meet

Next meeting: January 28th at 6:15

Facilities: Did not meet

Next meeting: January 20th at 6:00

Outreach: met on November 27th

- Celebrate Libraries events. . Maybe the kickoff on 4/10/26 for a year of events to celebrate 250 yrs of America and celebrate libraries as supporting democratic processes.. First event: film series, history of SPL, talk about MHLS, love letters to the libraries
- Talked about how to use the Carnegie money. How to involve more people in the library.

- Teresa talked about her role as SPL's ambassador. She is the point person. Rebecca Smith Aldrich asked that the ambassador be added to the monthly agenda. She wants the board and Friends to be advocates. They are looking for a large enlistment of people to advocate for libraries which are under threat.
- We talked about the Freedom to Read Act that needs to be signed . Discussion about the celebration of the Bill of Rights. Maybe also celebrating the 80th anniversary of the U.N. We need to be clear about how we celebrate the library as a needed part of democracy.

See minutes FMI. Next meeting: January 12th at 5:30

Friends Liaison: Not in attendance.

Motion to go into executive session made by Tim at 7:10 pm. Charlotte seconded. All in favor. The executive session started.

Motion to exit executive session made by Tim at 7:37. Charlotte seconded. All in favor.

Motion to adjourn at 7:42 PM by Tim;

Seconded by Paul

Passes unanimously.

Submitted by Rebecca Lang

Next meeting: January 8th at 6:00

Saugerties Public Library
Abstract Check Register

Type	Date	Num	Name	Memo	Amount
M&T General Fund					
Checking 6455					
Check	12/04/2025	EFT	NYS Emp Retire System		-697.25
Check	12/04/2025	11134	Village of Saugerties		-178.76
Check	12/31/2025	11793	Welsh Sanitation	January Garbage Removal	-93.89
Check	12/31/2025	11794	WZ Accountants	Invoice: 3304	-750.00
Check	12/31/2025	11795	Charter Communications - Internet		-115.40
Check	12/31/2025	11796	Great American Insurance Co		-2,401.00
Check	12/31/2025	11797	Credit Card Payment Processing		-436.27
Check	12/31/2025	11798	Uniforms USA, Inc.	Invoice: 111407	-29.00
Check	12/31/2025	11799	Amazon Capital Services	Invoice: 1PJ3-QRCR-6L9Q	-648.61
Check	12/31/2025	11800	Ingram Library Services	Inv # 92423191 and 93167953	-321.93
Check	12/31/2025	11801	Custom Lawns & More	Invoice 2766, 2776, 2782, 2790 and 2792	-1,300.00
Check	12/31/2025	11802	Utica National Insurance Group	Policy 4175121	-2,611.00
Check	12/31/2025	11803	Stewart's	December Newspapers	-198.00
Check	12/31/2025	11804	Midwest Tape		-755.64
Check	12/31/2025	11805	P.C. Smith & Son Inc		-72.97
Check	12/31/2025	11806	Inquiring Mind Bookstore		-125.33
Check	12/31/2025	11807	Culligan of Newburgh	Invioce: CD3106755	-91.55
Check	12/31/2025	11808	Gale/Cengage Learning	Invoice: 999101776841 and 999101774067	-189.55
Check	12/31/2025	EFT	Charter Communications - Phone		-258.95
Check	12/31/2025	11809	OverDrive Inc		-1,457.67
Check	12/31/2025	11810	W B Mason Co Inc		-220.56
Check	12/31/2025	EFT	Paychex	Invoice: 2025120901; 2025122201 inv #IN699779, IN702248, IN702900 and IN706483	-176.71
Check	12/31/2025	11811	National Business Technologies		-1,171.93
Check	12/31/2025	11812	National Business Technology	Invoice: 593629483	-374.69
Check	12/31/2025	11813	Lift Tech	Inv 51639	-425.00
Check	12/31/2025	11814	CDPHP	Invoice: 253470053822	-7,775.80
Check	12/31/2025	11815	Metropolitan Life Insurance Companies		-27.13
Check	12/31/2025	EFT	Central Hudson	Bill for 10/20/2025-12/17/2025	-2,238.64

Saugerties Public Library
Abstract Check Register

Type	Date	Num	Name	Memo	Amount
Total M&T General Fund					
Checking 6455					-25,143.23
M&T Capital Fund					
Checking 6430					
Total M&T Capital Fund					
Checking 6430					<u><u>-25,143.23</u></u>

Saugerties Public Library

Abstract

December 2025

Num	Name	Memo	Amount
Ordinary Income/Expense			
Income			
2082 · Fees		Square income	110.33
Total 2082 · Fees			110.33
Total Income			110.33
Expense			
7410.1 · Salaries			
	12112025PR		15,559.58
	12242025PR		15,897.24
Total 7410.1 · Salaries			31,456.82
7410.4 · Contractual Expenses			
.4.1 · Library Material			
.4.1.7 · Streaming		Credit Card Payment	
	11797	Processing	29.99
	11804	Midwest Tape	Hoopla #508252959
Total .4.1.7 · Streaming			536.72
			566.71
.4.1.1 · DVD			
	11799	Services	6L9Q
	11804	Midwest Tape	Inv# 508149522
	11804	Midwest Tape	Inv# 508177200
	11804	Midwest Tape	Inv# 508208856
	11804	Midwest Tape	Inv# 508225770
	11804	Midwest Tape	Inv# 508250463
Total .4.1.1 · DVD			26.99
			373.62
.4.1.2 · Books			
4.1.2A · Adult Books			
	11799	Services	6L9Q
	11800	Ingram Library	Inv # 92423191 and
	11806	Services	93167953
		Bookstore	200.15
			76.16
	11808	Gale/Cengage	Invoice: 999101776841
		Learning	and 999101774067
Total 4.1.2A · Adult Books			189.55
			477.25
4.1.2J · Children's Books			
	11799	Services	6L9Q
	11800	Services	93167953
	11806	Bookstore	49.17
Total 4.1.2J · Children's Books			300.30
Total .4.1.2 · Books			777.55
.4.1.4 · Newspapers			
	11803	Stewart's	December
Total .4.1.4 · Newspapers			198.00
.4.1.5 · Digital Materials			198.00

**Saugerties Public Library
Abstract**

December 2025

Num	Name	Memo	Amount
11809	OverDrive Inc	Inv# 01938CO25380260	758.70
11809	OverDrive Inc	Inv# 01938CO25389813	355.89
11809	OverDrive Inc	Inv# 01938CO25398869	343.08
Total .4.1.5 · Digital Materials			<u>1,457.67</u>
Total .4.1 · Library Material			<u>3,373.55</u>
.4.2 · Programs, Publicity, History			
.4.2.1 · Programs			
11799	Services	6L9Q	264.00
Total .4.2.1 · Programs			<u>264.00</u>
Total .4.2 · Programs, Publicity, History			<u>264.00</u>
.4.3 · Operation of Building			
.4.3.1 · Utilities			
11134	Village of Saugerties	10/31/25	178.76
EFT	Central Hudson	12/17/2025	2,238.64
Total .4.3.1 · Utilities			<u>2,417.40</u>
.4.3.2 · Telephone			
EFT	Communications - Phone		258.95
Total .4.3.2 · Telephone			<u>258.95</u>
.4.3.3 · Insurance			
11796	Insurance Co		2,401.00
Total .4.3.3 · Insurance			<u>2,401.00</u>
.4.3.4 · Maintenance Service & Supplies			
11793	Welsh Sanitation	January	93.89
11797	Credit Card Payment Processing		225.54
11799	Services	6L9Q	76.76
11807	Culligan of Newburgh	Invioce: CD3106755	91.55
11810	W B Mason Co Inc		38.78
Total .4.3.4 · Maintenance Service & Supplies			<u>526.52</u>
.4.3.5 · Lawn & Grounds			
11805	P.C. Smith & Son Inc		72.97
Total .4.3.5 · Lawn & Grounds			<u>72.97</u>
.4.3.6 · Building R&M			
11798	Uniforms USA, Inc.	December	29.00
Total .4.3.6 · Building R&M			<u>29.00</u>
.4.3.7 · Snow Removal			
11801	Custom Lawns & More	Invoice 2766, 2776, 2782, 2790 and 2792	1,300.00
Total .4.3.7 · Snow Removal			<u>1,300.00</u>
.4.3.8 · Elevator			
11813	Lift Tech	Inv 51639	425.00
Total .4.3.8 · Elevator			<u>425.00</u>

Saugerties Public Library

Abstract

December 2025

	Num	Name	Memo	Amount
.4.3.12 · Internet				
	11795	Communications - Internet		115.40
Total .4.3.12 · Internet				115.40
Total .4.3 · Operation of Building				7,546.24
.4.4 · Equipment R&M, Supplies				
.4.4.1 · Copier				
	11811	National Business Technologies	Inv #IN699779, IN702248, IN702900 and IN706483	1,171.93
	11812	Technology	January	374.69
Total .4.4.1 · Copier				1,546.62
.4.4.2 · Office Supplies				
	11797	Credit Card Payment Processing		77.06
	11799	Services	6L9Q	12.41
	11810	W B Mason Co Inc		181.78
Total .4.4.2 · Office Supplies				271.25
Total .4.4 · Equipment R&M, Supplies				1,817.87
.4.5 · Automation, System Fees				
.4.5.1 · Automation & Online Services				
	11797	Credit Card Payment Processing		103.68
Total .4.5.1 · Automation & Online Services				103.68
Total .4.5 · Automation, System Fees				103.68
.4.6 · Professional Services				
.4.6.9 · Merchant Fees			Square income	-3.67
Total .4.6.9 · Merchant Fees				-3.67
.4.6.7 · Payroll Service Fees				
	EFT	Paychex	Invoice: 2025120901; 2025122201	176.71
Total .4.6.7 · Payroll Service Fees				176.71
.4.6.1 · Accounting				
	11794	WZ Accountants	Invoice: 3304	750.00
Total .4.6.1 · Accounting				750.00
Total .4.6 · Professional Services				923.04
Total 7410.4 · Contractual Expenses				14,028.38
010 · Employee Benefits				
.2 · Social Security & Medicare				
	12112025PR			1,162.98
	12242025PR			1,188.83
Total .2 · Social Security & Medicare				2,351.81
.3 · Workers Compensation				

Saugerties Public Library

Abstract

December 2025

Num	Name	Memo	Amount
11802	Utica National Insurance Group	Workers comp renewal 1/1/26 - 1/1/27	2,611.00
Total .3 · Workers Compensation			2,611.00
.4 · Disability			
	12112025PR		-16.99
	12242025PR		-16.74
Total .4 · Disability			-33.73
.5 · Medical & Dental Benefits			
	12112025PR		-357.10
	12242025PR		-357.10
	11814 CDPHP	January	7,775.80
Total .5 · Medical & Dental Benefits			7,061.60
.6 · Life Insurance			
	11815 Metropolitan Life Insurance Companies	Life insurance	27.13
Total .6 · Life Insurance			27.13
Total 9010 · Employee Benefits			12,017.81
Total Expense			57,503.01
Net Ordinary Income			-57,392.68
Net Income			-57,392.68

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1001 · Real Property Taxes	707,326.00	707,326.36	-0.36	100.0%
2082 · Fees	8,829.25	4,000.00	4,829.25	220.73%
2401 · Interest	12,539.79	12,000.00	539.79	104.5%
2705 · Gifts & Donations				
2705.4 · Friends	18,269.00	13,000.00	5,269.00	140.53%
2705.2 · General	6,025.00	5,000.00	1,025.00	120.5%
Total 2705 · Gifts & Donations	24,294.00	18,000.00	6,294.00	134.97%
3840 · New York State Aid	5,413.50	5,500.00	-86.50	98.43%
3999 · Appropriated Fund Balance	30,432.00	30,432.00	0.00	100.0%
Total Income	788,834.54	777,258.36	11,576.18	101.49%
Expense				
7410.1 · Salaries	396,581.94	419,700.00	-23,118.06	94.49%
7410.4 · Contractual Expenses				
.4.1 · Library Material				
.4.1.8 · Music	65.95	100.00	-34.05	65.95%
.4.1.7 · Streaming	6,933.07	8,000.00	-1,066.93	86.66%
.4.1.1 · DVD	2,706.11	3,000.00	-293.89	90.2%
.4.1.2 · Books				
4.1.2A · Adult Books	15,563.91	17,000.00	-1,436.09	91.55%
4.1.2J · Children's Books	5,995.40	9,000.00	-3,004.60	66.62%
Total .4.1.2 · Books	21,559.31	26,000.00	-4,440.69	82.92%
.4.1.3 · Subscriptions	2,069.44	1,500.00	569.44	137.96%
.4.1.4 · Newspapers	2,446.00	2,500.00	-54.00	97.84%
.4.1.5 · Digital Materials	15,972.52	14,000.00	1,972.52	114.09%
.4.1.6 · Audio Books	47.99	500.00	-452.01	9.6%
Total .4.1 · Library Material	51,800.39	55,600.00	-3,799.61	93.17%
.4.2 · Programs, Publicity, History				
.4.2.1 · Programs	7,413.09	7,000.00	413.09	105.9%
.4.2.2 · Microfilm & Archives	2,785.00	2,000.00	785.00	139.25%
.4.2.3 · Newsletter & Public Relations	3,728.07	4,000.00	-271.93	93.2%
Total .4.2 · Programs, Publicity, History	13,926.16	13,000.00	926.16	107.12%
.4.3 · Operation of Building				
.4.3.1 · Utilities	25,458.96	28,000.00	-2,541.04	90.93%
.4.3.2 · Telephone	3,092.05	3,500.00	-407.95	88.34%
.4.3.3 · Insurance	27,235.40	27,000.00	235.40	100.87%
				\$16,830.27 Furboter Funds not spent in 2025. Added Insurance reimbursement

.4.3.4 · Maintenance Service & Supplies	3,710.06	5,000.00	-1,289.94	74.2%	
.4.3.5 · Lawn & Grounds	2,381.94	4,500.00	-2,118.06	52.93%	
.4.3.6 · Building R&M	21,991.73	12,000.00	9,991.73	183.26%	Sidewalk repair: \$10,500
.4.3.7 · Snow Removal	3,525.00	1,500.00	2,025.00	235.0%	
					Elevator repairs total \$11,344.33 Insurance paid \$5,000
.4.3.8 · Elevator	10,846.41	4,000.00	6,846.41	271.16%	
.4.3.9 · Geothermal	5,968.55	7,500.00	-1,531.45	79.58%	
.4.3.12 · Internet	2,161.48	3,000.00	-838.52	72.05%	
Total .4.3 · Operation of Building	106,371.58	96,000.00	10,371.58	110.8%	
.4.4 · Equipment R&M, Supplies					
.4.4.1 · Copier	7,032.41	4,550.00	2,482.41	154.56%	
.4.4.2 · Office Supplies	2,056.26	3,000.00	-943.74	68.54%	
.4.4.4 · Postage	293.15	600.00	-306.85	48.86%	
					\$1,345.91 from Fallon for book shelf \$8,500 for computers that we purchased. \$13,000 for computer purchased with Friends money (in donations budget line)
.4.4.6 · Equipment Purchases	26,196.00	9,000.00	17,196.00	291.07%	
.4.4.7 · Equipment R&M	3,109.09	5,000.00	-1,890.91	62.18%	
Total .4.4 · Equipment R&M, Supplies	38,686.91	22,150.00	16,536.91	174.66%	
.4.5 · Automation, System Fees					
.4.5.1 · Automation & Online Services	4,282.05	4,000.00	282.05	107.05%	
.4.5.2 · MHLs Assessment Fees	20,030.16	20,030.00	0.16	100.0%	
Total .4.5 · Automation, System Fees	24,312.21	24,030.00	282.21	101.17%	
.4.6 · Professional Services					
.4.6.8 · Professional Memberships	975.00	800.00	175.00	121.88%	
.4.6.7 · Payroll Service Fees	2,694.43	2,500.00	194.43	107.78%	
.4.6.1 · Accounting	7,350.00	6,600.00	750.00	111.36%	
.4.6.3 · Board Expenses	298.15	250.00	48.15	119.26%	
.4.6.4 · Consulting & Legal Services	1,500.00	2,000.00	-500.00	75.0%	We will get the final bill.
.4.6.5 · IT Maintenance Consultant	1,742.00	2,500.00	-758.00	69.68%	
.4.6.6 · Staff Development	573.71	700.00	-126.29	81.96%	\$300.00 from Steinhorn funds
Total .4.6 · Professional Services	15,133.29	15,350.00	-216.71	98.59%	
.4.7 · Election Expenses					
.4.7.1 · Election Inspectors	400.00	450.00	-50.00	88.89%	
.4.7.2 · Election Expenses	169.20	200.00	-30.80	84.6%	

Total .4.7 · Election Expenses	569.20	650.00	-80.80	87.57%	
Total 7410.4 · Contractual Expenses	250,799.74	226,780.00	24,019.74	110.59%	
9010 · Employee Benefits					
.1 · Retirement	41,909.00	37,614.00	4,295.00	111.42%	
.2 · Social Security & Medicare	29,719.74	27,500.00	2,219.74	108.07%	
.3 · Workers Compensation	6,163.00	4,700.00	1,463.00	131.13%	
.4 · Disability	186.56	350.00	-163.44	53.3%	
.5 · Medical & Dental Benefits	82,316.56	60,244.00	22,072.56	136.64%	October renewal
.6 · Life Insurance	291.60	370.00	-78.40	78.81%	
Total 9010 · Employee Benefits	160,586.46	130,778.00	29,808.46	122.79%	
Total Expense	807,968.14	777,258.00	30,710.14	103.95%	
Net Ordinary Income	-19,133.60	0.36	-19,133.96	-5,314,888.89%	
Net Income	-19,133.60	0.36	-19,133.96	-5,314,888.89%	

Saugerties Public Library
General Fund Revenue and Expenditure Report

	<u>Jan - Dec 25</u>	<u>Jan - Dec 24</u>
Ordinary Income/Expense		
Income		
1001 · Real Property Taxes	707,326.00	661,660.00
2082 · Fees	8,829.25	9,265.51
2401 · Interest	12,539.79	34,823.80
2705 · Gifts & Donations		
2705.4 · Friends	18,269.00	4,944.00
2705.2 · General	<u>18,530.27</u>	<u>11,918.86</u>
Total 2705 · Gifts & Donations	36,799.27	16,862.86
2760 · Mid Hudson Library System Aid	0.00	1,000.00
3840 · New York State Aid	<u>5,413.50</u>	<u>5,875.00</u>
Total Income	770,907.81	729,487.17
Expense		
7410.1 · Salaries	396,581.94	392,163.10
7410.4 · Contractual Expenses		
.4.1 · Library Material		
.4.1.8 · Music	65.95	71.19
.4.1.7 · Streaming	6,933.07	7,718.88
.4.1.1 · DVD	2,706.11	2,803.90
.4.1.2 · Books		
4.1.2A · Adult Books	17,563.91	22,535.66
4.1.2J · Children's Books	<u>5,995.40</u>	<u>6,356.64</u>
Total .4.1.2 · Books	23,559.31	28,892.30
.4.1.3 · Subscriptions	2,069.44	1,978.85
.4.1.4 · Newspapers	2,446.00	2,427.00
.4.1.5 · Digital Materials	15,972.52	9,222.40
.4.1.6 · Audio Books	<u>47.99</u>	<u>269.94</u>
Total .4.1 · Library Material	53,800.39	53,384.46
.4.2 · Programs, Publicity, History		
.4.2.1 · Programs	13,910.62	9,852.34
.4.2.2 · Microfilm & Archives	2,785.00	2,000.00
.4.2.3 · Newsletter & Public Relations	<u>3,728.07</u>	<u>3,112.97</u>
Total .4.2 · Programs, Publicity, History	20,423.69	14,965.31
.4.3 · Operation of Building		
.4.3.1 · Utilities	25,458.96	24,391.96
.4.3.2 · Telephone	3,092.05	2,995.33
.4.3.3 · Insurance	27,235.40	29,939.48
.4.3.4 · Maintenance Service & Supplies	3,710.06	3,474.73
.4.3.5 · Lawn & Grounds	2,381.94	394.21
.4.3.6 · Building R&M	21,991.73	11,240.22
.4.3.7 · Snow Removal	3,525.00	1,775.00
.4.3.8 · Elevator	15,846.41	2,873.63
.4.3.9 · Geothermal	5,968.55	11,275.78
.4.3.10 · Custodial Service	0.00	2,785.00

Saugerties Public Library
General Fund Revenue and Expenditure Report

	<u>Jan - Dec 25</u>	<u>Jan - Dec 24</u>
.4.3.12 · Internet	2,161.48	3,035.02
Total .4.3 · Operation of Building	111,371.58	94,180.36
.4.4 · Equipment R&M, Supplies		
.4.4.1 · Copier	7,032.41	4,659.47
.4.4.2 · Office Supplies	2,056.26	1,941.90
.4.4.4 · Postage	293.15	1,520.12
.4.4.6 · Equipment Purchases	27,541.91	9,180.45
.4.4.7 · Equipment R&M	3,109.09	2,845.60
Total .4.4 · Equipment R&M, Supplies	40,032.82	20,147.54
.4.5 · Automation, System Fees		
.4.5.1 · Automation & Online Services	4,282.05	4,063.83
.4.5.2 · MHLs Assessment Fees	20,030.16	16,369.00
Total .4.5 · Automation, System Fees	24,312.21	20,432.83
.4.6 · Professional Services		
.4.6.8 · Professional Memberships	975.00	1,127.00
.4.6.7 · Payroll Service Fees	2,694.43	2,952.55
.4.6.1 · Accounting	7,350.00	7,150.00
.4.6.3 · Board Expenses	298.15	279.43
.4.6.4 · Consulting & Legal Services	1,500.00	2,000.00
.4.6.5 · IT Maintenance Consultant	1,742.00	1,624.00
.4.6.6 · Staff Development	873.71	1,042.68
Total .4.6 · Professional Services	15,433.29	16,175.66
.4.7 · Election Expenses		
.4.7.1 · Election Inspectors	400.00	400.00
.4.7.2 · Election Expenses	169.20	169.20
Total .4.7 · Election Expenses	569.20	569.20
Total 7410.4 · Contractual Expenses	265,943.18	219,855.36
9010 · Employee Benefits		
.1 · Retirement	91,576.00	30,758.00
.2 · Social Security & Medicare	29,719.74	29,456.38
.3 · Workers Compensation	6,163.00	4,707.00
.4 · Disability	186.56	239.75
.5 · Medical & Dental Benefits	82,316.56	58,553.74
.6 · Life Insurance	291.60	297.26
Total 9010 · Employee Benefits	210,253.46	124,012.13
Total Expense	872,778.58	736,030.59
Net Ordinary Income	-101,870.77	-6,543.42
Net Income	<u>-101,870.77</u>	<u>-6,543.42</u>

Saugerties Public Library
General Fund Budget vs. Actual
January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
1001 · Real Property Taxes	707,326.00	707,326.36	-0.36	100.0%
2082 · Fees	8,829.25	4,000.00	4,829.25	220.73%
2401 · Interest	12,539.79	12,000.00	539.79	104.5%
2705 · Gifts & Donations				
2705.4 · Friends	18,269.00	13,000.00	5,269.00	140.53%
2705.2 · General	18,530.27	5,000.00	13,530.27	370.61%
Total 2705 · Gifts & Donations	36,799.27	18,000.00	18,799.27	204.44%
3840 · New York State Aid	5,413.50	5,500.00	-86.50	98.43%
3999 · Appropriated Fund Balance	0.00	30,432.00	-30,432.00	0.0%
Total Income	770,907.81	777,258.36	-6,350.55	99.18%
Expense				
7410.1 · Salaries	396,581.94	419,700.00	-23,118.06	94.49%
7410.4 · Contractual Expenses				
.4.1 · Library Material				
.4.1.8 · Music	65.95	100.00	-34.05	65.95%
.4.1.7 · Streaming	6,933.07	8,000.00	-1,066.93	86.66%
.4.1.1 · DVD	2,706.11	3,000.00	-293.89	90.2%
.4.1.2 · Books				
4.1.2A · Adult Books	17,563.91	17,000.00	563.91	103.32%
4.1.2J · Children's Books	5,995.40	9,000.00	-3,004.60	66.62%
Total .4.1.2 · Books	23,559.31	26,000.00	-2,440.69	90.61%
.4.1.3 · Subscriptions	2,069.44	1,500.00	569.44	137.96%
.4.1.4 · Newspapers	2,446.00	2,500.00	-54.00	97.84%
.4.1.5 · Digital Materials	15,972.52	14,000.00	1,972.52	114.09%
.4.1.6 · Audio Books	47.99	500.00	-452.01	9.6%
Total .4.1 · Library Material	53,800.39	55,600.00	-1,799.61	96.76%
.4.2 · Programs, Publicity, History				
.4.2.1 · Programs	13,910.62	7,000.00	6,910.62	198.72%
.4.2.2 · Microfilm & Archives	2,785.00	2,000.00	785.00	139.25%
.4.2.3 · Newsletter & Public Relations	3,728.07	4,000.00	-271.93	93.2%
Total .4.2 · Programs, Publicity, History	20,423.69	13,000.00	7,423.69	157.11%
.4.3 · Operation of Building				
.4.3.1 · Utilities	25,458.96	28,000.00	-2,541.04	90.93%
.4.3.2 · Telephone	3,092.05	3,500.00	-407.95	88.34%
.4.3.3 · Insurance	27,235.40	27,000.00	235.40	100.87%
.4.3.4 · Maintenance Service & Supplies	3,710.06	5,000.00	-1,289.94	74.2%
.4.3.5 · Lawn & Grounds	2,381.94	4,500.00	-2,118.06	52.93%
.4.3.6 · Building R&M	21,991.73	12,000.00	9,991.73	183.26%
.4.3.7 · Snow Removal	3,525.00	1,500.00	2,025.00	235.0%
.4.3.8 · Elevator	15,846.41	4,000.00	11,846.41	396.16%
.4.3.9 · Geothermal	5,968.55	7,500.00	-1,531.45	79.58%
.4.3.12 · Internet	2,161.48	3,000.00	-838.52	72.05%

Saugerties Public Library
General Fund Budget vs. Actual
January through December 2025

	Jan - Dec 25	Budget	\$ Over Budget	% of Budget
Total .4.3 · Operation of Building	111,371.58	96,000.00	15,371.58	116.01%
.4.4 · Equipment R&M, Supplies				
.4.4.1 · Copier	7,032.41	4,550.00	2,482.41	154.56%
.4.4.2 · Office Supplies	2,056.26	3,000.00	-943.74	68.54%
.4.4.4 · Postage	293.15	600.00	-306.85	48.86%
.4.4.6 · Equipment Purchases	27,541.91	9,000.00	18,541.91	306.02%
.4.4.7 · Equipment R&M	3,109.09	5,000.00	-1,890.91	62.18%
Total .4.4 · Equipment R&M, Supplies	40,032.82	22,150.00	17,882.82	180.74%
.4.5 · Automation, System Fees				
.4.5.1 · Automation & Online Services	4,282.05	4,000.00	282.05	107.05%
.4.5.2 · MHLS Assessment Fees	20,030.16	20,030.00	0.16	100.0%
Total .4.5 · Automation, System Fees	24,312.21	24,030.00	282.21	101.17%
.4.6 · Professional Services				
.4.6.8 · Professional Memberships	975.00	800.00	175.00	121.88%
.4.6.7 · Payroll Service Fees	2,694.43	2,500.00	194.43	107.78%
.4.6.1 · Accounting	7,350.00	6,600.00	750.00	111.36%
.4.6.3 · Board Expenses	298.15	250.00	48.15	119.26%
.4.6.4 · Consulting & Legal Services	1,500.00	2,000.00	-500.00	75.0%
.4.6.5 · IT Maintenance Consultant	1,742.00	2,500.00	-758.00	69.68%
.4.6.6 · Staff Development	873.71	700.00	173.71	124.82%
Total .4.6 · Professional Services	15,433.29	15,350.00	83.29	100.54%
.4.7 · Election Expenses				
.4.7.1 · Election Inspectors	400.00	450.00	-50.00	88.89%
.4.7.2 · Election Expenses	169.20	200.00	-30.80	84.6%
Total .4.7 · Election Expenses	569.20	650.00	-80.80	87.57%
Total 7410.4 · Contractual Expenses	265,943.18	226,780.00	39,163.18	117.27%
9010 · Employee Benefits				
.1 · Retirement	91,576.00	37,614.00	53,962.00	243.46%
.2 · Social Security & Medicare	29,719.74	27,500.00	2,219.74	108.07%
.3 · Workers Compensation	6,163.00	4,700.00	1,463.00	131.13%
.4 · Disability	186.56	350.00	-163.44	53.3%
.5 · Medical & Dental Benefits	82,316.56	60,244.00	22,072.56	136.64%
.6 · Life Insurance	291.60	370.00	-78.40	78.81%
Total 9010 · Employee Benefits	210,253.46	130,778.00	79,475.46	160.77%
Total Expense	872,778.58	777,258.00	95,520.58	112.29%
Net Ordinary Income	-101,870.77	0.36	-101,871.13	-28,297,436.11%
Net Income	-101,870.77	0.36	-101,871.13	-28,297,436.11%