

Saugerties Public Library Board Agenda  
December 11, 2025  
5:30 pm Social Time and 6pm Meeting

Roll Call

Public Comment

Old Business:

New Business:

1. 2026 Budget Amendment (eBooks and eAudiobooks)
2. 2026 Budget Amendment to retain \$2,308 from 2025 to 2026 for garden project
3. Move date of budget vote
4. Carnegie Award promotion kit

Secretary's Report

Treasurer's Report

Pay Bills

Director's Report:

Committee Reports:

1. Finance
2. Personnel/Policy
3. Facilities
4. Outreach

Executive Session

Next meeting - January 8, 2026

## **Saugerties Public Library Regular Board Meeting**

**Date:** November 13, 2025

**Present:** Trustees Yosefa Karchmar, Alice Graves, Valentina Kielland, Timothy Scott, Ken Goldberg, Teresa Giordano, Kerry McQuaide, Paul VanBenschoten, Erin Poll

**Excused:** Charlotte Herscher, Rebecca Lang

**Staff:** Director Jennifer Russell

**Public Attendees:**

**Meeting called to order at 6:10 by Tim Scott**

**Public comment** – Tim: Described the Friend's "Murder at the Disco" event (someone was stabbed then a disco ball fell on his head!). It was a fun event. Successful, well attended, well organized.

### **New Business**

- 1) Jen: said there are changes coming up with the library's accounting company, WZ Accounting. WZ does the accounting for multiple libraries because they are experts on how to comply with NY State regulations. They are raising their prices across the board. They want to continue their relationship with SPL. They offered an \$1800 increase for 2026, which is well below the standard increase. Do we want to amend the 2026 budget to include this \$1800 bump up?  
It was discussed and all agreed that it's worth amending the budget. Paul made the motion, Teresa seconded. Amending the 2026 budget to include an additional \$1800 for WZ passed unanimously.
- 2) Jen proposed doing a group trustee training in person at the library before the end of the year. 12/1, 12/2, 12/5, and 12/10 were offered as dates. 12/1, and 12/2 worked for most people. Jen will send an email to nail down a date and what training session we will watch. Another trustee training session will take place in the Spring.
- 3) Jen brought up the \$10,000 Carnegie Foundation Award and there was a brief discussion about how to use the money. Maybe on restoring the library's original steps or for an upcoming Outreach event.
- 4) Tim described the MHLS Annual Meeting and Banned Books event at Bardavon. Margaret Atwood, who has faced censorship issues, was interviewed by Joe

Donahue from WAMC. Her interview may be available on line. ~~The MHL annual Meeting was~~

## **SECRETARIE'S REPORT**

September and October minutes were noted. Tim made a motion to approve the minutes. Yosefa seconded. The motion passed unanimously.

## **TREASURER'S REPORT**

Tim makes motion to pay bills \$17,613.38. Alice seconded it. The motion passed unanimously.

## **DIRECTOR'S REPORT**

- 1) Jen said that we are getting a donation of \$16,830.27.
- 2) SPL has opened an account with Ingram books as our previous book distributor, Baker & Taylor is going out of business. Amazon is being discussed as a retailer. Amazon is interested in getting into the library book distributor business. One of the disadvantages is that they are unable to put metadata about the books directly into the library system. Pros and cons of Amazon were discussed. Although the Board would prefer to purchase from local booksellers or a company that only distributes library books, there may be no choice. New York State could mandate that libraries have to go with the cheapest seller, and that might be Amazon.
- 3) Rachel Summerson of Ancient Gardens and Design has cleared the library garden but did not plant. She said planting should happen in the spring. There is money budgeted for 2025 that may need to be used in 2026. We may make a motion to defer that money to next year.
- 4) The Halloween Costume Swap was very successful.

## **FINANCE REPORT**

The Financial Committee met on 10/20. Time and Charlotte renewed the library's 6-month CD for an additional 6 months. The CD yields 2.98%. We will discuss renewal before it is renewed again in six months. The committee will meet again on 1/2/5, if they meet in December.

## **PERSONNEL AND POLICY REPORT**

The Personnel and Policy Committee met on 10/22. The Board reviewed changes the committee made to the Fund Balance Policy and the Trustee Training Policy. The changes were noted. Tim made a motion to accept the changes for the Fund Balance Policy and the Trustee Training Policy. Erin seconded the motion. The motion was passed unanimously.

The next Personnel and Policy Committee meeting is TBD.

## **FACILITIES COMMITTEE REPORT**

Paul said that the library received a letter from the Village that stated it is unknown whether the library's water pipes contain lead. Paul is checking to see if the Village is responsible for inspecting them.

Michael Murphy talked to Jen about the converting to LED lighting. Paul will follow up with him.

Sandy replaced some parts and did some paint touch up.  
The next Facilities Committee meeting will be on 12/13 at 6pm.

## **OUTREACH COMMITTEE REPORT**

Teresa reported on the progress of the Celebrate Libraries event. The committee is deciding whether it should be a two day event. Films about librarians will precede the event.

The next Outreach Committee meeting will be on 11/24 at 6pm.

**The next Board meeting will be on 12/11. Board members will bring a dish to share. The meeting will begin at 5:30 for social time**

**Time made a motion to adjourn at 8:08pm. The motion passed unanimously.**

**Saugerties Public Library**  
**General Fund Budget vs. Actual**  
January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
1001 · Real Property Taxes	707,326.00	707,326.36	-0.36	100.0%
2082 · Fees	8,472.93	4,000.00	4,472.93	211.82%
2401 · Interest	12,290.69	12,000.00	290.69	102.42%
2705 · Gifts & Donations				
2705.4 · Friends	18,269.00	13,000.00	5,269.00	140.53%
2705.2 · General	18,030.27	5,000.00	13,030.27	360.61%
<b>Total 2705 · Gifts &amp; Donations</b>	<b>36,299.27</b>	<b>18,000.00</b>	<b>18,299.27</b>	<b>201.66%</b>
3840 · New York State Aid	5,413.50	5,500.00	-86.50	98.43%
3999 · Appropriated Fund Balance	0.00	30,432.00	-30,432.00	0.0%
<b>Total Income</b>	<b>769,802.39</b>	<b>777,258.36</b>	<b>-7,455.97</b>	<b>99.04%</b>
<b>Expense</b>				
7410.1 · Salaries	365,125.12	419,700.00	-54,574.88	87.0%
7410.4 · Contractual Expenses				
.4.1 · Library Material				
.4.1.8 · Music	65.95	100.00	-34.05	65.95%
.4.1.7 · Streaming	6,366.36	8,000.00	-1,633.64	79.58%
.4.1.1 · DVD	2,332.49	3,000.00	-667.51	77.75%
.4.1.2 · Books				
4.1.2A · Adult Books	17,086.66	17,000.00	86.66	100.51%
4.1.2J · Children's Books	5,695.10	9,000.00	-3,304.90	63.28%
<b>Total .4.1.2 · Books</b>	<b>22,781.76</b>	<b>26,000.00</b>	<b>-3,218.24</b>	<b>87.62%</b>

We purchased  
extra Large  
Print with  
Rick's donated  
funds

Many books  
were  
backordered  
from Baker &  
Taylor

**Saugerties Public Library**  
**General Fund Budget vs. Actual**  
January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget	% of Budget
.4.1.3 • Subscriptions	2,069.44	1,500.00	569.44	137.96%
.4.1.4 • Newspapers	2,248.00	2,500.00	-252.00	89.92%
.4.1.5 • Digital Materials	14,514.85	14,000.00	514.85	103.68%
.4.1.6 • Audio Books	47.99	500.00	-452.01	9.6%
<b>Total .4.1 • Library Material</b>	<b>50,426.84</b>	<b>55,600.00</b>	<b>-5,173.16</b>	<b>90.7%</b>
<b>.4.2 • Programs, Publicity, History</b>				

					Many programs were paid for with donated funds
.4.2.1 • Programs	13,646.62	7,000.00	6,646.62	194.95%	
.4.2.2 • Microfilm & Archives	2,785.00	2,000.00	785.00	139.25%	
.4.2.3 • Newsletter & Public Relations	3,728.07	4,000.00	-271.93	93.2%	
<b>Total .4.2 • Programs, Publicity, History</b>	<b>20,159.69</b>	<b>13,000.00</b>	<b>7,159.69</b>	<b>155.08%</b>	

<b>.4.3 • Operation of Building</b>				
.4.3.1 • Utilities	23,041.56	28,000.00	-4,958.44	82.29%
.4.3.2 • Telephone	2,833.10	3,500.00	-666.90	80.95%
.4.3.3 • Insurance	24,834.40	27,000.00	-2,165.60	91.98%
.4.3.4 • Maintenance Service & Supplies	3,183.54	5,000.00	-1,816.46	63.67%
.4.3.5 • Lawn & Grounds	2,308.97	4,500.00	-2,191.03	51.31%
.4.3.6 • Building R&M	21,962.73	12,000.00	9,962.73	183.02%

					We absolutely under-estimated costs
.4.3.7 • Snow Removal	2,225.00	1,500.00	725.00	148.33%	
.4.3.8 • Elevator	15,421.41	4,000.00	11,421.41	385.54%	
.4.3.9 • Geothermal	5,968.55	7,500.00	-1,531.45	79.58%	
.4.3.12 • Internet	2,046.08	3,000.00	-953.92	68.2%	
<b>Total .4.3 • Operation of Building</b>	<b>103,825.34</b>	<b>96,000.00</b>	<b>7,825.34</b>	<b>108.15%</b>	

**.4.4 • Equipment R&M, Supplies**

**Saugerties Public Library**  
**General Fund Budget vs. Actual**  
January through November 2025

	Jan - Nov 25	Budget	\$ Over Budget	% of Budget
.4.4.1 • Copier	5,485.79	4,550.00	935.79	120.57%
.4.4.2 • Office Supplies	1,785.01	3,000.00	-1,214.99	59.5%
.4.4.4 • Postage	293.15	600.00	-306.85	48.86%
.4.4.6 • Equipment Purchases	27,541.91	9,000.00	18,541.91	306.02%
.4.4.7 • Equipment R&M	3,109.09	5,000.00	-1,890.91	62.18%
<b>Total .4.4 • Equipment R&amp;M, Supplies</b>	<b>38,214.95</b>	<b>22,150.00</b>	<b>16,064.95</b>	<b>172.53%</b>
<b>.4.5 • Automation, System Fees</b>				
.4.5.1 • Automation & Online Services	4,178.37	4,000.00	178.37	104.46%
.4.5.2 • MHLS Assessment Fees	20,030.16	20,030.00	0.16	100.0%
<b>Total .4.5 • Automation, System Fees</b>	<b>24,208.53</b>	<b>24,030.00</b>	<b>178.53</b>	<b>100.74%</b>
<b>.4.6 • Professional Services</b>				
.4.6.8 • Professional Memberships	975.00	800.00	175.00	121.88%
.4.6.7 • Payroll Service Fees	2,517.72	2,500.00	17.72	100.71%
.4.6.1 • Accounting	6,600.00	6,600.00	0.00	100.0%
.4.6.3 • Board Expenses	298.15	250.00	48.15	119.26%
.4.6.4 • Consulting & Legal Services	1,500.00	2,000.00	-500.00	75.0%
.4.6.5 • IT Maintenance Consultant	1,742.00	2,500.00	-758.00	69.68%
.4.6.6 • Staff Development	873.71	700.00	173.71	124.82%
<b>Total .4.6 • Professional Services</b>	<b>14,506.58</b>	<b>15,350.00</b>	<b>-843.42</b>	<b>94.51%</b>
<b>.4.7 • Election Expenses</b>				

Many  
prurchases were  
made with  
donated funds  
esp. Fallon

One staff  
member  
attended a  
webinar that  
we paid for  
with donated  
funds  
(Steinhorn)

Jan - Nov 25	Budget	\$ Over Budget	% of Budget
400.00	450.00	-50.00	88.89%
169.20	200.00	-30.80	84.6%
569.20	650.00	-80.80	87.57%
251,911.13	226,780.00	25,131.13	111.08%
91,576.00	37,614.00	53,962.00	243.46%
27,367.93	27,500.00	-132.07	99.52%
3,552.00	4,700.00	-1,148.00	75.57%
220.29	350.00	-129.71	62.94%
75,254.96	60,244.00	15,010.96	124.92%
264.47	370.00	-105.53	71.48%
198,235.65	130,778.00	67,457.65	151.58%
815,271.90	777,258.00	38,013.90	104.89%
-45,469.51	0.36	-45,469.87	-12,630,419.44%
<b>-45,469.51</b>	<b>0.36</b>	<b>-45,469.87</b>	<b>-12,630,419.44%</b>

Medical  
subscription  
from October  
% to October



# Saugerties Public Library

## General Fund Revenue and Expenditure Report

	Jan - Nov 25	Jan - Nov 24
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
1001 • Real Property Taxes	707,326.00	661,660.00
2082 • Fees	8,472.93	8,778.60
2401 • Interest	12,290.69	13,607.32
2705 • Gifts & Donations		
2705.4 • Friends	18,269.00	4,944.00
2705.2 • General	18,030.27	11,718.86
<b>Total 2705 • Gifts &amp; Donations</b>	<b>36,299.27</b>	<b>16,662.86</b>
3840 • New York State Aid	5,413.50	5,287.50
<b>Total Income</b>	<b>769,802.39</b>	<b>705,996.28</b>
<b>Expense</b>		
7410.1 • Salaries	365,125.12	348,270.63
7410.4 • Contractual Expenses		
.4.1 • Library Material		
.4.1.8 • Music	65.95	71.19
.4.1.7 • Streaming	6,366.36	7,247.68
.4.1.1 • DVD	2,332.49	2,653.97
.4.1.2 • Books		
4.1.2A • Adult Books	17,086.66	21,970.29
4.1.2J • Children's Books	5,695.10	6,241.18
<b>Total .4.1.2 • Books</b>	<b>22,781.76</b>	<b>28,211.47</b>
.4.1.3 • Subscriptions	2,069.44	1,978.85
.4.1.4 • Newspapers	2,248.00	2,026.00
.4.1.5 • Digital Materials	14,514.85	8,970.48
.4.1.6 • Audio Books	47.99	269.94
<b>Total .4.1 • Library Material</b>	<b>50,426.84</b>	<b>51,429.58</b>
.4.2 • Programs, Publicity, History		
.4.2.1 • Programs	13,646.62	9,762.22
.4.2.2 • Microfilm & Archives	2,785.00	2,000.00
.4.2.3 • Newsletter & Public Relations	3,728.07	3,112.97
<b>Total .4.2 • Programs, Publicity, History</b>	<b>20,159.69</b>	<b>14,875.19</b>
.4.3 • Operation of Building		
.4.3.1 • Utilities	23,041.56	22,553.30
.4.3.2 • Telephone	2,833.10	2,737.62
.4.3.3 • Insurance	24,834.40	28,162.73
.4.3.4 • Maintenance Service & Supplies	3,183.54	3,297.35
.4.3.5 • Lawn & Grounds	2,308.97	394.21
.4.3.6 • Building R&M	21,962.73	9,773.22
.4.3.7 • Snow Removal	2,225.00	800.00
.4.3.8 • Elevator	15,421.41	2,458.63
.4.3.9 • Geothermal	5,968.55	11,275.78
.4.3.10 • Custodial Service	0.00	2,785.00
.4.3.12 • Internet	2,046.08	3,035.02

# Saugerties Public Library

## General Fund Revenue and Expenditure Report

	<u>Jan - Nov 25</u>	<u>Jan - Nov 24</u>
Total .4.3 • Operation of Building	103,825.34	87,272.86
.4.4 • Equipment R&M, Supplies		
.4.4.1 • Copier	5,485.79	4,620.58
.4.4.2 • Office Supplies	1,785.01	1,941.90
.4.4.4 • Postage	293.15	1,520.12
.4.4.6 • Equipment Purchases	27,541.91	9,180.45
.4.4.7 • Equipment R&M	3,109.09	2,845.60
Total .4.4 • Equipment R&M, Supplies	38,214.95	20,108.65
.4.5 • Automation, System Fees		
.4.5.1 • Automation & Online Services	4,178.37	3,960.15
.4.5.2 • MHLS Assessment Fees	20,030.16	16,369.00
Total .4.5 • Automation, System Fees	24,208.53	20,329.15
.4.6 • Professional Services		
.4.6.8 • Professional Memberships	975.00	1,127.00
.4.6.7 • Payroll Service Fees	2,517.72	2,739.62
.4.6.1 • Accounting	6,600.00	6,600.00
.4.6.3 • Board Expenses	298.15	279.43
.4.6.4 • Consulting & Legal Services	1,500.00	1,500.00
.4.6.5 • IT Maintenance Consultant	1,742.00	1,624.00
.4.6.6 • Staff Development	873.71	1,042.68
Total .4.6 • Professional Services	14,506.58	14,912.73
.4.7 • Election Expenses		
.4.7.1 • Election Inspectors	400.00	400.00
.4.7.2 • Election Expenses	169.20	169.20
Total .4.7 • Election Expenses	569.20	569.20
Total 7410.4 • Contractual Expenses	251,911.13	209,497.36
9010 • Employee Benefits		
.1 • Retirement	91,576.00	72,667.00
.2 • Social Security & Medicare	27,367.93	26,147.45
.3 • Workers Compensation	3,552.00	4,707.00
.4 • Disability	220.29	273.36
.5 • Medical & Dental Benefits	75,254.96	59,192.42
.6 • Life Insurance	264.47	270.13
Total 9010 • Employee Benefits	198,235.65	163,257.36
Total Expense	815,271.90	721,025.35
Net Ordinary Income	-45,469.51	-15,029.07
Net Income	<u>-45,469.51</u>	<u>-15,029.07</u>

# Saugerties Public Library Abstract Check Register

**M&T General Fund  
Checking 6455**

Date	Num	Name	Memo	Amount
11/04/2025	11130	Ulster County Library Association		-200.00
11/05/2025	EFT	NYS Emp Retire System		-1,066.57
11/30/2025	11770	Welsh Sanitation	December Garbage Removal	-93.89
11/30/2025	11771	Charter Communications - Internet		-115.40
11/30/2025	11772	Credit Card Payment Processing		-442.07
11/30/2025	11773	Custom Lawns & More	Invoice 2758	-325.00
11/30/2025	11774	MOO Inc.		-77.06
11/30/2025	11775	Midwest Tape - Hoopla		-722.65
11/30/2025	11776	WZ Accountants	Invoice: 3303	-600.00
11/30/2025	11777	Stewart's	November Newspapers	-202.00
11/30/2025	11778	Amazon Capital Services	Invoice: 1WK3-GMQN-9LGX	-1,896.08
11/30/2025	11779	P.C. Smith & Son Inc		-18.99
11/30/2025	11780	Culligan of Newburgh	Invoice: CD2983579	-83.15
11/30/2025	11781	Ingram Library Services		-37.15
11/30/2025	EFT	Paychex	2025112401	-174.20
11/30/2025	11782	OverDrive Inc		-2,339.92
11/30/2025	11783	Woodstock Library		-27.50
11/30/2025	11784	National Business Technology	Invoice: 592623793	-1,427.89
11/30/2025	11785	W B Mason Co Inc		-114.00
11/30/2025	11786	CDPHP	Invoice: 253160061265	-7,775.80
11/30/2025	11787	NYS & Local Retirement System	Invoice 51269 ERS 2026	-49,667.00
11/30/2025	EFT	Central Hudson	Bill for 10/17/2025-11/19/2025	-1,742.83
11/30/2025	11788	Van Benschoten, Paul W		-47.40
11/30/2025	11789	Gale/Cengage Learning	Invoice: 100230856	-98.37
11/30/2025	11790	Summit Fire & Security, LLC	Invoice: 3662867	-895.00
11/30/2025	11791	Energy Management Technologies	Invoice: 12646	-743.75
11/30/2025	EFT	Charter Communications - Phone		-258.24
11/30/2025	11792	Metropolitan Life Insurance Companies		-27.13
11/30/2025	11133	Marshall & Sterling Upstate		-6,280.75
Total M&T General Fund Checking 6455				-77,499.79

**M&T Capital Fund  
Checking 6430**

Total M&T Capital  
Fund Checking 6430

**-77,499.79**

## November Director's Report 2025

**Book purchasing:** Ingram books is still having a difficult time processing our orders because they have taken on so many new clients. They have hired over 400 additional people to work in their warehouse. A representative said that they most likely won't be caught up until January 2026, so we have placed an order with Inquiring Minds for those books that we absolutely need for December.

**Friends:** The Friends of the Library held their fall Wine & Cheese event, which was a murder mystery party set in the 1970's disco era. It was well attended with lots of people in costume. Fun was had.

**Programs:** Staatsburgh State Historic Site presented on gilded age figure skating lecture. We held a swing dance class, and a class on indoor, cold weather composting.

**Coat Swap:** A patron approached Kristina in hosting a winter coat / snow pants / boots swap in the Children's room. If you know of anyone who has coats / winter pants / boots to swap, please let them know about this project.

**MHLS Road Trip:** We received a final report from MHLS with details on how many people traveled to visit libraries within the system. A full 312 people visited every library over the summer!

- 2790 map/brochures given out
- 643 stickers earned – visit 10 libraries
- 595 car magnets earned – visit all libraries in one county
- 431 tote bags earned – visit 35 libraries
- 312 Special Edition library cards earned – visit all libraries in the system!!!!

### Library of Things:

New items were purchased. They are still in processing, but will soon be available for check out. Cricut Joy xtra, manual coin separator, webcam, microphone and ring light, karaoke machine, basic household tool kit, Bocce ball set, 4 Tonies audiobook readers for children

### Meetings:

**Director's Association meeting:** November 13<sup>th</sup> in Poughkeepsie.

The library was closed on November 11<sup>th</sup> for Veteran's Day. We closed at 2:00 pm on the day before Thanksgiving, and were closed on Thanksgiving Day.

Saugerties Public Library  
Outreach Committee

Date: October 27, 2025

Time: 6:05 pm

Committee Members Attending:

Teresa Giordano (Chair), Alice Graves, Kerry McQuaid, Tim Smith

Staff Attending:

Jennifer Russell (Director)

Discussion/Agenda Items

**1. Celebrate Libraries –**

Jen reached out to Laurie Sheldrake, the assistant director of MHLS, who is a Saugerties resident and to Rebekkah Smith-Aldrich to gauge interest in speaking at the first Celebrate Libraries Event. They are interested. Jen also reached out to the History Whisperers. They are excited about the event. Katie Cokinos is on board for presenting 3 films about Librarians in her Friday night SFS series as a run up to the event.

Jen said that she and the staff would like to make Celebrate Libraries a theme throughout the year as part of the celebration of 250 years of America. The theme would reflect how libraries contribute to Democracy.

The initial event would include three films on a Friday evening with the event itself taking place on the 4<sup>th</sup> Friday. The event would be one night: a half hour talk about the history of the library, a half hour talk by the MHLS people (Smith-Aldrich and Sheldrake), a tour of the library. There is strong agreement that food and drink be served.

**2. Love Letters to the Library**

People are invited to make short videos or write letters about what the library means to them or any story about their experience in libraries, librarians they've known and loved, etc. Stories will be posted to the Library Instagram page and/or shared in the newsletter. Kerry will write up a few sentences on how to go about giving instructions for posting.

The Love Letters will start to be gathered on Valentine's Day. Outreach will do a beta test with a few people to see how it works.

### **3. Miscellaneous**

- Maybe use Carnegie grant for a billboard advertisement for SPL and libraries in general
  - Invite people from other libraries to the events
  - Celebrate the 250<sup>th</sup> anniversary of the Constitution and the Bill of Rights
  - Maybe hand out free copies of the Constitution and Bill of Rights
  - Maybe get small notebooks with library stickers to hand out
  - Future events can include the history and role of libraries in America
  - Use red, white, and blue in marketing
- 
- Since the meeting April 10<sup>th</sup> has been chosen as the date of the first Appreciate Libraries event.

**The next Outreach Committee meeting will be January 12, 2026.  
We will meet at 5:30.**

Saugerties Public Library  
2024-2025 Statistics Compared

	Jan '24	Jan '25	Feb '24	Feb '25	March '24	March '25	April '24	April '25	May '24	May '25	June '24	June '25	July '24	July '25
<b>Circulation</b>														
Adult	2,487	2,318	2,239	2,122	2,377	2,251	2,231	2,202	2,119	2,240	2,254	2,102	2,661	2,544
Adult renewals	1,044	1,035	941	999	1,167	1,145	1,103	992	993	1,038	962	1,024	1,068	1,024
Juvenile	1,886	2,095	2,151	1,783	2,069	1,726	2,013	1,736	1,644	1,632	1,840	1,767	2,677	2,326
Juvenile renewals	1,063	814	939	1,038	1,092	1,032	1,133	915	974	904	887	951	961	1,147
Teen	128	107	101	97	114	70	119	85	127	132	114	125	248	184
Teen renewals	56	58	53	41	56	41	61	44	80	43	72	58	75	83
<b>Total Circulation</b>	6,664	6,427	6,424	6,080	6,875	6,265	6,660	5,974	5,937	5,989	6,129	6,027	7,690	7,308
		-4%		-5%		-9%		-10%		1%		-2%		-5%
<b>Holds Filled</b>														
Adults	1,043	979	946	861	974	934	886	928	867	967	858	980	1,049	1,129
Juvenile	465	547	451	370	429	468	370	423	355	375	329	355	382	357
Teen	54	54	59	42	47	43	49	64	40	78	55	60	62	73
ILL received	1	2	1	2	1	3	1	2	0	4	0	1	0	2
ILL loaned	2	1	0	2	0	1	0	0	0	0	1	0	1	0
<b>Total Holds</b>	1,565	1,583	1,457	1,277	1,451	1,449	1,306	1,417	1,262	1,424	1,243	1,396	1,494	1,561
		1%		-12%		0%		9%		13%		12%		4%
<b>Questions Answered</b>														
Adult	1,207	742	1,030	718	863	793	962	843	731	744	710	840	803	1,014
Children's	215	163	295	145	290	128	248	136	243	136	225	161	385	179
<b>Total Questions</b>	1,422	905	1,325	863	1,153	921	1,210	979	974	880	935	1,001	1,188	1,193
		-36%		-35%		-20%		-19%		10%		7%		1%
<b>Programs</b>														
Adult	18	24	23	24	33	33	30	34	27	31	24	26	19	24
Teen	16	22	18	19	17	20	13	20	19	13	14	19	19	20
Children's	24	26	27	29	21	30	27	31	23	28	21	29	45	44
<b>Total Programs</b>	58	72	68	72	71	83	70	85	69	72	59	74	83	88
		22%		6%		17%		21%		4%		25%		6%
<b>Program Attendance</b>														
Adult	158	228	193	226	429	552	327	529	275	566	235	262	295	196
Teen	95	137	4	129	117	147	100	123	105	87	186	298	148	181
Children	505	322	492	225	381	269	433	234	423	239	1,236	1,545	1,055	976
<b>Total attendance</b>	758	687	689	580	927	968	860	886	803	892	1,657	2,105	1,498	1,353
		-9%		-16%		4%		3%		11%		27%		-10%
<b>Computer sessions</b>	345	311	324	304	418	381	408	397	412	331	327	331	407	425
		-10%		-6%		-9%		-3%		-20%		1%		4%
<b>Web Page Visits</b>	6,170	6,207	5,273	5,728	5,705	6,161	5,572	6,350	5,516	6,224	5,685	6,188	7,049	6,889
		1%		9%		8%		14%		13%		9%		-2%
<b>New Cards Issued</b>	32	30	42	30	59	33	44	30	22	32	41	39	55	84
		-6%		-29%		-44%		-32%		45%		-5%		53%
<b>Overdrive Audiobook</b>	723	1098	756	1042	766	1058	806	1030	818	1110	805	1009	868	1155
<b>Overdrive eBook</b>	971	1036	868	918	922	982	941	903	890	927	932	867	968	1051
<b>Overdrive Magazine</b>	483	626	466	578	524	631	352	683	410	601	346	621	357	547
<b>Overdrive Total</b>	2177	2760	2090	2538	2212	2671	2099	2616	2118	2638	2083	2497	2193	2753
		27%		21%		21%		25%		25%		20%		26%

Saugerties Public Library  
2024-2025 Statistics Compared

	August '24	August '25	Sept '24	Sept '25	Oct '24	Oct '25	Nov '24	Nov '25	Dec '24	Dec '25	TOTAL 2024	TOTAL 2025	
<b>Circulation</b>													
Adult	2,635	2,424	2,214	2,397	2,099	2,326	2,021	2,096	2,120		27,457	25,022	91%
Adult renewals	1,158	1,185	1,089	1,223	1,019	1,073	975	1,077	1,122		12,641	11,815	93%
Juvenile	2,453	2,107	1,886	1,844	1,743	1,944	1,697	1,386	1,399		23,458	20,346	87%
Juvenile renewals	1,151	1,052	1,166	1,181	1,032	1,084	813	1,068	1,004		12,215	11,186	92%
Teen	195	155	78	100	97	131	100	111	111		1,532	1,297	85%
Teen renewals	75	69	72	68	53	63	51	48	58		762	616	81%
<b>Total Circulation</b>	7,667	6,992	6,505	6,813	6,043	6,621	5,657	5,786	5,814		78,065	70,282	90%
		-9%		5%		10%		0%					
<b>Holds Filled</b>											0		
Adults	1,041	1,027	867	976	892	982	798	893	890		11,111	10,656	96%
Juvenile	343	401	474	524	490	482	390	396	352		4,830	4,698	97%
Teen	49	72	38	51	46	73	49	58	48		596	668	112%
ILL received	0	0	0	0	0	4	1	2	1		6	22	367%
ILL loaned	0	1	1	0	1	0	0	2	0		6	7	117%
<b>Total Holds</b>	1,433	1,501	1,380	1,551	1,429	1,541	1,238	1,351	1,291		16,549	16,051	97%
		5%		12%		8%		9%					
<b>Questions Answered</b>											0		
Adult	941	974	840	889	742	812	682	681	603		10,359	8,949	86%
Children's	300	199	172	121	305	230	138	171	90		2,873	1,796	63%
<b>Total Questions</b>	1,241	1,173	1,012	1,010	1,047	1,042	820	852	693		13,232	10,745	81%
		-5%		0%		0%		4%					
<b>Programs</b>											0		
Adult	18	26	23	23	25	29	27	24	19		286	298	104%
Teen	16	16	14	17	22	17	13	12	12		193	195	101%
Children's	28	36	20	23	15	25	10	17	7		268	318	119%
<b>Total Programs</b>	62	78	57	63	62	71	50	53	38		747	811	109%
		26%		11%		15%		6%					
<b>Program Attendance</b>											0		
Adult	139	284	276	205	245	256	274	199	413		3,259	3,503	107%
Teen	177	127	103	120	172	101	108	97	81		1,396	1,547	111%
Children	834	428	233	348	172	455	103	209	92		5,959	5,250	88%
<b>Total attendance</b>	1,150	839	612	673	589	812	485	505	586		10,614	10,300	97%
		-27%		10%		38%		4%					
<b>Computer sessions</b>	385	322	394	339	428	366	385	273	298		4,531	3,780	83%
		-16%		-14%		-14%		-29%				-116%	
<b>Web Page Visits</b>	6,988	5,799	7,166	5,510	5,715	5,943	5,707	5,250			66,546	66,249	100%
		-17%		-23%		4%		-8%				8%	
<b>New Cards Issued</b>	53	48	39	32	25	36	29	32	23		464	426	92%
		-9%		-18%		44%		10%				9%	
<b>Overdrive Audiobook</b>	883	1071	847	1033	837	1062	879	1153	983		9971	11821	119%
<b>Overdrive eBook</b>	959	1080	869	991	778	970	862	962	879		10839	10687	99%
<b>Overdrive Magazine</b>	401	595	533	592	559	653	584	622	602		5617	6749	120%
<b>Overdrive Total</b>	2243	2746	2249	2616	2174	2685	2325	2737	2464		26427	29257	111%
		22%		16%		24%		18%					



2025

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# Saugerties Public Library

## Abstract

	Num	Name	Memo	Amount
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>2082 - Fees</b>				
			Square income	139.39
Total 2082 - Fees				139.39
Total Income				139.39
<b>Expense</b>				
<b>7410.1 - Salaries</b>				
	11062025	PR		15,743.45
	11252025	PR		15,924.90
Total 7410.1 - Salaries				31,668.35
<b>7410.4 - Contractual Expenses</b>				
<b>.4.1 - Library Material</b>				
<b>.4.1.7 - Streaming</b>				
	11772	Credit Card Payment Processing		29.99
	11775	Midwest Tape - Hoopla		508.22
Total .4.1.7 - Streaming				538.21
<b>.4.1.1 - DVD</b>				
	11775	Midwest Tape - Hoopla		214.43
Total .4.1.1 - DVD				214.43
<b>.4.1.2 - Books</b>				
<b>4.1.2A - Adult Books</b>				
	11778	Amazon Capital Services	Invoice: 1WK3-GMQN-9LGX	116.52
	11781	Ingram Library Services		28.20
	11783	Woodstock Library		27.50
	11789	Gale/Cengage Learning	Invoice: 100230856	98.37
Total 4.1.2A - Adult Books				270.59
<b>4.1.2J - Children's Books</b>				
	11778	Amazon Capital Services	Invoice: 1WK3-GMQN-9LGX	405.43
	11781	Ingram Library Services		8.95
Total 4.1.2J - Children's Books				414.38
Total .4.1.2 - Books				684.97
<b>.4.1.4 - Newspapers</b>				
	11777	Stewart's	November	202.00
Total .4.1.4 - Newspapers				202.00
<b>.4.1.5 - Digital Materials</b>				
	11782	OverDrive Inc		2,339.92
Total .4.1.5 - Digital Materials				2,339.92
Total .4.1 - Library Material				3,979.53
<b>.4.2 - Programs, Publicity, History</b>				
<b>.4.2.1 - Programs</b>				
	11772	Credit Card Payment Processing		74.65
	11778	Amazon Capital Services	Invoice: 1WK3-GMQN-9LGX	1,366.35
Total .4.2.1 - Programs				1,441.00
Total .4.2 - Programs, Publicity, History				1,441.00

# Saugerties Public Library

## Abstract

	Num	Name	Memo	Amount
<b>.4.3 - Operation of Building</b>				
<b>.4.3.1 - Utilities</b>				
	EFT	Central Hudson	Bill for 10/17/2025-11/19/2025	1,742.83
Total .4.3.1 - Utilities				1,742.83
<b>.4.3.2 - Telephone</b>				
	EFT	Charter Communications - Phone		258.24
Total .4.3.2 - Telephone				258.24
<b>.4.3.3 - Insurance</b>				
	11133	Marshall & Sterling Upstate		6,280.75
Total .4.3.3 - Insurance				6,280.75
<b>.4.3.4 - Maintenance Service &amp; Supplies</b>				
	11770	Welsh Sanitation	December	93.89
	11772	Credit Card Payment Processing		83.75
	11780	Culligan of Newburgh	Invoice: CD2983579	83.15
	11785	W B Mason Co Inc		114.00
Total .4.3.4 - Maintenance Service & Supplies				374.79
<b>.4.3.6 - Building R&amp;M</b>				
	11779	P.C. Smith & Son Inc		18.99
	11790	Summit Fire & Security, LLC	Invoice: 3662867	895.00
Total .4.3.6 - Building R&M				913.99
<b>.4.3.7 - Snow Removal</b>				
	11773	Custom Lawns & More	Invoice 2758	325.00
Total .4.3.7 - Snow Removal				325.00
<b>.4.3.9 - Geothermal</b>				
	11791	Energy Management Technologies	Invoice: 12646	743.75
Total .4.3.9 - Geothermal				743.75
<b>.4.3.12 - Internet</b>				
	11771	Charter Communications - Internet	Internet service for 12/1/25 - 12/31/25	115.40
Total .4.3.12 - Internet				115.40
Total .4.3 - Operation of Building				10,754.75
<b>.4.4 - Equipment R&amp;M, Supplies</b>				
<b>.4.4.1 - Copier</b>				
	11784	National Business Technology	December	1,427.89
Total .4.4.1 - Copier				1,427.89
<b>.4.4.2 - Office Supplies</b>				
	11774	MOO Inc.		77.06
	11778	Amazon Capital Services	Invoice: 1WK3-GMQN-9LGX	7.78
	11788	Van Benschoten, Paul W		47.40
Total .4.4.2 - Office Supplies				132.24
<b>.4.4.7 - Equipment R&amp;M</b>				
	11772	Credit Card Payment Processing		150.00
Total .4.4.7 - Equipment R&M				150.00
Total .4.4 - Equipment R&M, Supplies				1,710.13
<b>.4.5 - Automation, System Fees</b>				
<b>.4.5.1 - Automation &amp; Online Services</b>				

# Saugerties Public Library

## Abstract

	Num	November 2025	Memo	Amount
	11772	Credit Card Payment Processing		103.68
Total .4.5.1 · Automation & Online Services				103.68
Total .4.5 · Automation, System Fees				103.68
<b>.4.6 · Professional Services</b>				
<b>.4.6.9 · Merchant Fees</b>				
			Square income	16.04
Total .4.6.9 · Merchant Fees				16.04
<b>.4.6.7 · Payroll Service Fees</b>				
	EFT	Paychex	Invoice: 2025111001; 2025112401	174.20
Total .4.6.7 · Payroll Service Fees				174.20
<b>.4.6.1 · Accounting</b>				
	11776	WZ Accountants	Invoice: 3303	600.00
Total .4.6.1 · Accounting				600.00
<b>.4.6.3 · Board Expenses</b>				
	11130	Ulster County Library Association		200.00
Total .4.6.3 · Board Expenses				200.00
Total .4.6 · Professional Services				990.24
Total 7410.4 · Contractual Expenses				18,979.33
<b>9010 · Employee Benefits</b>				
<b>.1 · Retirement</b>				
	11787	NYS & Local Retirement System	51269 ERS 2026 Invoice	49,667.00
Total .1 · Retirement				49,667.00
<b>.2 · Social Security &amp; Medicare</b>				
	11062025 PR			1,177.04
	11252025 PR			1,190.93
Total .2 · Social Security & Medicare				2,367.97
<b>.4 · Disability</b>				
	11062025 PR			-16.22
	11252025 PR			-17.10
Total .4 · Disability				-33.32
<b>.5 · Medical &amp; Dental Benefits</b>				
	11062025 PR			-357.10
	11252025 PR			-357.10
	11786	CDPHP	November	7,775.80
Total .5 · Medical & Dental Benefits				7,061.60
<b>.6 · Life Insurance</b>				
	11792	Metropolitan Life Insurance Company	Life insurance	27.13
Total .6 · Life Insurance				27.13
Total 9010 · Employee Benefits				59,090.38
Total Expense				109,738.06
Net Ordinary Income				-109,598.67
<b>Net Income</b>				<b>-109,598.67</b>